

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:30 p.m., November 28, 2005.

Present: Mayor Michael Coleman; Councillors Mike Caljouw, Jenny Farkas, Sharon Jackson, Phil Kent, Geoff Maxwell and Ken Newcomb.

Also

Present: Paul Douville - City Administrator.

His Worship Mayor Michael Coleman opened the Council Meeting with a prayer and called for order.

**Approval of Agenda**

Agenda

Movd. Councillor M. Caljouw

Secd. Councillor G. Maxwell

THAT the Agenda for the November 28, 2005 Regular Meeting of City Council be approved.

Carried.

**Adoption of Minutes**

Minutes

Movd. Councillor S. Jackson

Secd. Councillor P. Kent

THAT the Minutes of the Regular Meeting of City Council held November 14, 2005 be adopted.

Carried.

**Delegations:**

RCMP Inspector  
Linton Robinson -  
3<sup>rd</sup> Quarter Report

RCMP Inspector Linton Robinson of the North Cowichan/Duncan Detachment delivered the 3<sup>rd</sup> Quarter Report (July - September 2005) to City Council. The Inspector outlined the following statistics:

	<u>2004</u>	<u>2005</u>
Assault	149	179
Break and Enters		
<i>Residential</i>	35	43
<i>Business</i>	66	37
Theft Motor		
Vehicles	28	26
Theft Under	382	265
\$5,000		
Drug Offences	37	27

Inspector Robinson noted that the number of assaults occurring within the City of Duncan has increased by 30 over the past period in 2004. However, he also noted that there has been a substantial decrease in business break and enters and theft under offences. He opined that the work of the Community Policing Office has greatly assisted in this better performance.

Regarding crime statistics, Inspector Robinson advised that Carol-Ann Rolls, Community Policing/Volunteer Coordinator, is currently working on an updated reporting

system. This new reporting system will identify crime type, similar to their current reporting system, however will compare each crime type per month over the past three (3) years. In this manner, they will be able to identify specific peak periods of specific crime for the areas they police and then work towards identifying required enforcement, community programs, etc. for these specific problem areas and times.

Regarding young offenders, it is reported that their 3<sup>rd</sup> quarter statistics remain relatively the same as their 2<sup>nd</sup> quarter statistics involving young offenders involved in criminal offences.

For the first time, the Inspector has included budgeting information for City Council. He included their expenditures for overtime both for provincial and municipal components of the detachment. He explained these expenditures in detail.

Regarding Victims Services, the monthly statistics indicate that client involvement continues to be very active with the continued increase in Victim/Client files compared to 2004. The Victims Services statistics for the 3<sup>rd</sup> quarter are as follows:

<u>2004</u>	<u>2005</u>
July 509	July 668
August 519	August 704
September 541	September 759

On a question, the Inspector advised that they have applied for a community needs assistance grant. He said he hopes to use the results of this study to boost resources for Victims Services.

Regarding the Restorative Justice Program, the Inspector reported that it is once again "Up and Running" thanks to the support of the community:

Oak and Carriage Pub	\$2,500.
Kiwanis Club	\$2,000.

This amount of funding has now given them the opportunity to actively work with referrals with Violet Smith of the John Howard Society. He noted that their 2006/07 funding requirement for Restorative Justice is \$11,000.

The Inspector then briefly reviewed the Community Policing Function and noted that Carol-Ann Rolls is making every effort to keep the number of volunteers to a minimum of 100.

In closing his remarks, the Inspector thanked Mayor Coleman for his many years of dedicated service as Mayor and also thanked Councillors Farkas and Maxwell for their work on Council.

The Inspector was thanked for his presentation and he left the meeting.

**Report of Chief Administrative Officer**

Administrator's  
Report

Mr. Douville reported on the following items:

- All of the Christmas decorations and lights are now on public display.
- On November 25, a very successful Christmas light-up and fireworks display was staged. A very large crowd was in attendance.
- On November 28, Government Street was closed from approximately 8:00 a.m. to 5:00 p.m. for the installation of utility services to the Craig Street Brew Pub. Traffic was diverted without incident.
- The line painting and thermoplastic installation was recently completed on the new asphalt on Coronation Avenue east of the Trans Canada Highway. We were fortunate in having a warm day to be able to complete this job in November.

**Unfinished Business**

2005 Referendum  
Question and  
Election Results

Movd. Councillor S. Jackson  
Secd. Councillor J. Farkas

THAT the following November 19, 2005 election and referendum question results be received:

- Mayor - Ballot Account
 

COLEMAN, MICHAEL	451
KENT, PHIL	581*
*Elected	
- Councillors - Ballot Account
 

CALJOUW, MIKE	554*
NEWCOMB, KEN	558*
DUNCAN, TOM	341
RUBENSTEIN, DAVE	246
MILLER, STEVE	201
WINFREY, JESSE	346*
BRUCE, KARIN	324
DAWES, DON	137
FLETCHER, PAUL	537*
FAULKNER, SUSAN	315
SHAW/MARTINEZ, JANET	306
JACKSON, SHARON	606*
CADORETTE, RAY	364*
*Elected	
- Referendum Question - Ballot Account
 

YES	779
NO	214

Carried.

Correspondence

- BC/Canada Place - Torino, Italy Olympic Games 2006  
 Movd. Councillor P. Kent  
 Secd. Councillor G. Maxwell  
 THAT the letter dated October 25, 2005 from the City of Burnaby and the UBCM Circular dated October 11, 2005, regarding proposals for community participation in the BC/Canada Place, Torino, Italy 2006 Olympics, be received, the contents noted and filed.  
 Carried.
- Cosmetology Industry - New Regulation  
 Movd. Councillor S. Jackson  
 Secd. Councillor J. Farkas  
 THAT the letter dated October 31, 2005 from the Cosmetology Industry Association of BC, regarding new Provincial regulations, be received, the contents noted and filed.  
 Carried.
- Cowichan Music Festival - 2006 Grant Request  
 Movd. Councillor G. Maxwell  
 Secd. Councillor P. Kent  
 THAT the Council of the City of Duncan provide a \$200.00 grant for the 2006 Cowichan Music Festival Scholarship for the outstanding Intermediate Student in Piano Classes;  
 AND THAT the Mayor or his designated representative present the Scholarship cheque at the 2005 Awards Ceremony as requested in the November 1, 2005 from the Cowichan Music Festival Committee.  
 Carried.
- Town Crier - 2005 year-End Report  
 Movd. Councillor M. Caljouw  
 Secd. Councillor P. Kent  
 THAT the November 10, 2005 year-end report from Mr. Robert Alexander, Duncan's Official Town Crier, be received with much appreciation for a job-well-done;  
 AND THAT his appointment as Town Crier for the City of Duncan be confirmed;  
 AND THAT his expense claim of \$319.51 be paid forthwith.  
 Carried.
- AVICC Incorporation  
 Movd. Councillor J. Farkas  
 Secd. Councillor P. Kent  
 THAT the Council of the city of Duncan authorize the Mayor and City Administrator to execute the Constitution and Bylaws of the Association of Vancouver Island and Coastal Communities (AVICC) as a participating local government member.  
 Carried.
- Cairnsmore Neighborhood Action Project - "Mug Up's"  
 Movd. Councillor K. Newcomb  
 Secd. Councillor S. Jackson  
 THAT in response to the November 24, 2005 letter from the Cairnsmore Neighborhood Action Team, Council authorize them to stage "Mug Up's" at the Train Station from 2:30

p.m. - 4:00 p.m. on December 8, 2005  
(Thursday) and at Centennial Park from  
3:00 p.m. - 7:00 p.m. on December 16, 2005  
(Wednesday).

Carried.

On a question, the Administrator advised that the event will be covered by the Liability Insurance Policy of the Women Against Violence Against Women and that it will be \$2,000,000 minimum per occurrence and the City of Duncan will be named as "an additional insured party".

DVFD - Letter of  
Appreciation

Movd. Councillor M. Caljouw  
Secd. Councillor G. Maxwell

THAT the letter of appreciation dated November 24, 2005 from Edith and Matthew Leeming, regarding the excellent work of the Duncan Volunteer Fire Department in extinguishing a roof fire at their home, be received, the contents noted and filed.

Carried.

E & N Railway  
Pest Management  
Plan

For consideration was a copy of a letter dated November 16, 2005 to the Honourable Gordon Campbell from the Regional District of Nanaimo.

Movd. Councillor P. Kent  
Secd. Councillor J. Farkas

THAT a letter similar to the one from the Regional District of Nanaimo be forwarded to the Premier outlining the opposition of City Council to the E & N Pest Management Plan.

Carried.

2006 VIRL Board  
Appointment

Movd. Councillor J. Farkas  
Secd. Councillor M. Caljouw

THAT the letter dated November 24, 2005 from the Vancouver Island Regional Library, wherein they request the appointment of City Council for the 2006 Board of Directors, be received, the contents noted and filed.

Carried.

### Reports of Committees, COTW and Commissions

#### General Purposes Committee

For consideration were the notes of the November 21, 2005 meeting.

Downtown  
Christmas Kick-  
Off - 2005

Movd. Councillor S. Jackson  
Secd. Councillor G. Maxwell

THAT City Council ratify all aspects of the November 25, 2005 "Downtown Duncan Christmas Kick-Off Celebration", including the fireworks show sponsored by Hayes Forest Services Ltd., as outlined in the November 14, 2005 letter from the Duncan Business Improvement Area Society (DBIAS) noting that the DBIAS and Hayes Forest Services Ltd.

have named the City of Duncan as an "Additional Insured Party" on their liability insurance policies covering this event (i.e. minimum of \$2,000,000 per occurrence).

Carried.

Finance Committee

Warrant - 10-2005	Movd. Councillor K. Newcomb Secd. Councillor G. Maxwell <u>THAT</u> Warrant No. 10-2005 covering General Account cheque numbers 110502 - 110642 in the total amount of	\$473,235.12
	- Payroll Account - Payroll #20 covering cheque numbers 3782 - and Direct Deposits in the amount of	31,590.97
	- Payroll #21 covering cheque numbers 3783 - 3796 and Direct Deposits in the amount of	37,209.45
	GRAND TOTAL . . . . .	<u>\$542,035.54</u>

be ratified.

Carried.

Planning & Priorities Committee

For consideration were the notes of the November 21, 2005 meeting.

Old Legion Property (Bundock Avenue/Trunk Road) - Development Proposal	Movd. Councillor P. Kent Secd. Councillor S. Jackson <u>THAT</u> the recommendation outlined in the November 9, 2005 report from ANDplan and Associates (Bruce Anderson) regarding the old Legion property at Bundock Avenue and Trunk Road be adopted.
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Carried.

Community Works Funding Agreement	Movd. Councillor G. Maxwell Secd. Councillor S. Jackson <u>THAT</u> the Mayor and the City Administrator be authorized to execute a Community Works Funding Agreement on behalf of the City of Duncan.
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Carried.

Canada World Youth Program	Councillor Jackson displayed two gifts recently received from the Canada World Youth participants from China. She advised that the China youth are currently working in the Cowichan Valley for three months and Canadian Youth will be traveling to China for a similar program in the near future.
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Bylaws

Fees and Charges Bylaw No. 1759, 1995 Amendment Bylaw No. 1994, 2005 (Sewer Rent Increase)	Movd. Councillor M. Caljouw Secd. Councillor J. Farkas <u>THAT</u> Council give leave to Councillor G. Maxwell to introduce "City of Duncan Fees and Charges Bylaw No. 1759, 1995 Amendment Bylaw No. 1994, 2005".
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Carried.

Movd. Councillor G. Maxwell  
 Secd. Councillor P. Kent  
THAT "City of Duncan Fees and Charges  
 Bylaw No. 1759, 1995 Amendment Bylaw No.  
 1994, 2005" be read for the first time.

Carried.

Movd. Councillor K. Newcomb  
 Secd. Councillor P. Kent  
THAT "City of Duncan Fees and Charges  
 Bylaw No. 1759, 1995 Amendment Bylaw No.  
 1994, 2005" be read for the second time.

Carried.

Movd. Councillor S. Jackson  
 Secd. Councillor K. Newcomb  
THAT "City of Duncan Fees and Charges  
 Bylaw No. 1759, 1995 Amendment Bylaw No.  
 1994, 2005" be read for the third time.

Carried.

Water Regulations  
 Bylaw No. 1167,  
 1977, Amendment  
 Bylaw No. 1995,  
 2005 (Water  
 Charge Increase)

Movd. Councillor P. Kent  
 Secd. Councillor K. Newcomb  
THAT Council give leave to Councillor  
 J. Farkas to introduce "City of Duncan Water  
 Regulations Bylaw No. 1167, 1977, Amendment  
 Bylaw No. 1995, 2005".

Carried.

Movd. Councillor J. Farkas  
 Secd. Councillor G. Maxwell  
THAT "City of Duncan Water Regulations  
 Bylaw No. 1167, 1977, Amendment Bylaw No.  
 1995, 2005" be read for the first time.

Carried.

Movd. Councillor M. Caljouw  
 Secd. Councillor S. Jackson  
THAT "City of Duncan Water Regulations  
 Bylaw No. 1167, 1977, Amendment Bylaw No.  
 1995, 2005" be read for the second time.

Carried.

Movd. Councillor G. Maxwell  
 Secd. Councillor M. Caljouw  
THAT "City of Duncan Water Regulations  
 Bylaw No. 1167, 1977, Amendment Bylaw No.  
 1995, 2005" be read for the third time.

Carried.

#### Question Period - Council

LED Lights in  
 Station Street  
 Trees

Councillor Newcomb asked the Administrator to find out what the Public Works Department is doing regarding the now overgrown LED lights in the Station Street trees. He is wondering if these lights will be removed and replaced or supplemented.

Appreciations -  
 Mayor Coleman;  
 Councillors  
 Farkas and  
 Maxwell

Mayor-Elect Kent expressed recognition of Mayor Michael Coleman for his many years of dedicated service to the citizens of the City of Duncan and his service on Council commencing in 1973. He noted the great sacrifices and diligent and dedicated service that he has provided over his years of service to the City. He also extended appreciations to Councillors Jenny Farkas and Geoff Maxwell for their work and dedication on City Council. Mayor Coleman said it has been a distinct honour and privilege for him to serve on City Council and that it has always been a great pleasure for him to do so. He thanked everyone for their accolades.

Special Meeting  
 (In Camera)

Movd. Councillor G. Maxwell  
 Secd. Councillor S. Jackson

THAT the Council of the City of Duncan resolve into Special Meeting (Committee of the Whole) to discuss policing issues;

AND THAT persons other than Council Members, Councillor-Elects Ray Cadorette and Paul Fletcher and the Corporate Officer be excluded from this meeting.

Carried.

At 8:35 p.m., City Council resolved into Special Meeting.

At 8:55 p.m., the following Motion was Put:

Movd. Councillor K. Newcomb  
 Secd. Councillor P. Kent

THAT this meeting of City Council rise;

AND THAT this meeting do now adjourn.

Carried.

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Michael Coleman  
 Mayor

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Paul Douville  
 Corporate Officer