

The Inaugural Statutory Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:30 p.m., December 5, 2005.

Present: Mayor Phil Kent; Councillors Ray Cadorette, Mike Caljouw, Paul Fletcher, Sharon Jackson, Ken Newcomb and Jesse Winfrey.

Also

Present: Paul Douville, City Administrator and approximately 150 invited guests.

Chair The first portion of this meeting was Chaired by Rowan Davison, Barrister and Solicitor, President of the Cowichan Bar Association.

Prayer Mr. Davison called upon Reverend Harry Unger of the Bethel Baptist Church for the opening prayer.

Oaths of Office and Allegiance - Mayor Phil Kent At the request of Mr. Davison, Paul Douville, City Administrator and Corporate Officer, administered the Oaths of Office and Allegiance of new Mayor Phil Kent.

Oaths of Office and Allegiance - City Councillors At the request of Mr. Davison, Paul Douville, City Administrator and Corporate Officer, administered the Oaths of Office and Allegiance for Councillors Ray Cadorette, Mike Caljouw, Paul Fletcher, Sharon Jackson, Ken Newcomb and Jesse Winfrey.

Charges to the Elected Officials Rowan Davison delivered charges to the Mayor and Council stressing the importance and responsibility of their offices and their obligations to the citizens and taxpayers of the City of Duncan. He referenced responsibilities outlined in the British Columbia Community Charter and Local Government Act. He thanked the Mayor and Council for the leadership role they provide in the community and wished them well in their endeavours in the coming year.

A short interval occurred and the new Mayor and Council retired to another room momentarily.

Mr. Douville requested everyone to stand and announced that his Worship Mayor Kent will now officiate at the first meeting of the new City Council. The Mayor and Councillors entered the Chamber and took their places at the Council table.

Awarding of the City of Duncan Perpetual Trophy for Sportsmanship and Excellence for 2005 (Cowichan 2005 BC Seniors Games Society Board of Directors) As a re-elected Councillor and a Liaison Director for the recent Seniors Games, Councillor Mike Caljouw announced that the 2005 Sports Trophy will be awarded to the Board of Directors of the Cowichan 2005 BC Seniors Games Society. He said this trophy recognizes sportsmanship and excellence in sporting endeavours and that this Board certainly met that criteria.

Councillor Caljouw noted that Gerry Giles developed the best organization possible. She managed to have the elite of the Cowichan Valley with the best expertise, knowledge,

ability and cooperative qualities, work as a team for this massive project.

This organization functioned extremely well and produced the best-ever BC Seniors Games in September 2005 in the Cowichan Valley, which has left us with outstanding community pride and with an outstanding financial legacy of \$90,000. This is the largest legacy to date for the BC Seniors Games. The competitors and other participants had one of the best times of their lives and heaped accolades on these organizers, expeditors and fine producers.

The Board of Directors along with Seniors Athletes Marg Radcliffe and Hazura Sangha came forward to receive the trophy along with individual keeper trophies.

Gerry Giles, President of the Society, thanked the Mayor and Council for this recognition and stressed that it was truly a strong team effort and that each individual Director is worthy of this recognition.

Awarding of the Cowichan News Leader Arts Trophy for 2005 (John Falkner)

Cowichan Sharon Jackson announced the awarding of the Cowichan News Leader Arts Trophy to Longevity John Falkner for 2005.

Seventeen years of promoting valley musical and stage shows earned Mr. Falkner the annual Arts Trophy. The feisty entrepreneurial spirit that has kept Falkner's Duncan Garage Show Room open for almost three years gained him this recognition.

Councillor Jackson and Council applauded his spectrum of acts at the Duncan Garage Show Room from musicians Willie P. Bennett, Pat Temple and Stephen Fearing to film and plays.

Mr. Falkner came forward to receive a keeper painting produced by Paul Harding.

John then addressed the gathering stating that "when faced with light at the end of the tunnel, an entrepreneur orders more tunnel". He said it is not just about the Garage, but the seventeen years he has been in the Cowichan Valley. He staged shows at Vimy Hall and many other venues before opening his all-ages, alcohol-free coffee house in 2003. He said it is exceptionally nice to be part of a community that allows you to be eccentric. He said he feels like he has won the lottery.

Business Session

Mayor Kent then directed the business session of the meeting.

Dates of Regular Council Meetings

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson

THAT the meetings of the City Council for the year 2006, after the Inaugural Meeting of December 5, 2005, be held on the second and fourth Mondays of each month at the hour of 7:30 p.m. unless such Monday shall be a Public Holiday in which case the City Council shall meet at the same hour the next day which is not a Civic or Public Holiday;

AND THAT Council meetings not be held on

the fourth Mondays of July, August and December.

Carried.

Cheque Signing Authority

Movd. Councillor R. Cadorette

Secd. Councillor J. Winfrey

THAT the signing authority of the City of Duncan be as follows:

- (a) all cheques drawn on the City Treasury shall be signed by the Mayor or Deputy Mayor AND by the Director of Finance or Deputy Director of Finance;
- (b) all cheques drawn on the City Payroll Account shall be signed by the Director of Finance or the Deputy Director of Finance;
- (c) all transfer of funds into the Payroll Account and between all other City Funds shall be signed by the Mayor or Deputy Mayor AND by the Director of Finance or Deputy Director of Finance;
- (d) all Promissory Notes for temporary bank loans shall be signed by the Mayor or Deputy Mayor, the Chairman of the Finance Committee AND by the Director of Finance or Deputy Director of Finance;

AND THAT signatures referred to in Clauses (a), (b), and (c) above may be reproduced by mechanical reproduction, except for cheques and transfers in excess of \$10,000.00 each of which must bear two manual signatures;

AND THAT the City Administrator be authorized to vote for the Board of Directors of Island Savings Credit Union.

Carried.

Appointment of Standing Committees

Movd. Councillor K. Newcomb

Secd. Councillor P. Fletcher

THAT the Report on the Standing Committees for the year 2006, as presented by His Worship The Mayor, be received.

Carried.

Appointment of City Council Members on Various Committees

Movd. Councillor P. Fletcher

Secd. Councillor R. Cadorette

THAT the report on the Various Council Appointments for 2006, as presented by His Worship The Mayor, be received.

Carried.

Appointment of Auditors

Movd. Councillor S. Jackson

Secd. Councillor K. Newcomb

THAT Hayes Stewart Little & Co, Chartered Accountants, be appointed auditors for the year 2006.

Carried.

Appointment of City Council Members on the Cowichan Valley Regional District Board

Movd. Councillor J. Winfrey

Secd. Councillor M. Caljouw

THAT Mayor P. Kent be appointed as the City of Duncan's Director on the Cowichan Valley Regional District Board and Councillor K. Newcomb as the Alternate Director.

Carried.

Appointment of City Members on the Cowichan Centre Commission

Movd. Councillor J. Winfrey
 Secd. Councillor M. Caljouw
THAT Councillors K. Newcomb and J. Winfrey be the City of Duncan Directors on the Cowichan Centre Commission.

Carried.

Inaugural Address

Mayor Kent then delivered his first annual Inaugural Address.

Among his welcoming remarks, Mayor Kent welcomed Freeman Martin Lukaitis and noted that Freeman Art Mann was unable to attend due to ill health. He also recognized Mayor Jon Lefebure of the District of North Cowichan, Mayor Jack Peake of the Town of Lake Cowichan, Mary Marcotte - Chair of the Cowichan Valley Regional District, MP Jean Crowder, former Mayor Michael Coleman, Fire Chief Glenn Mackie, Deputy Fire Chief Doug Robertson, City Staff and especially his family.

He expressed appreciation to Rowan Davison, Reverend Harry Unger and RCMP Inspector Linton Robinson and RCMP Cst. Susan Boyes dressed in Red Serge for their participation in this Ceremony.

Mayor Kent then highlighted the following items:

- Pursuit of the "Cowichan Place" concept.
- The need for a new recreation model for the Cowichan Valley.
- Transportation improvements.
- Exploration of new civic governance structures.
- The review of the Official Community Plan.
- Continued downtown revitalization.
- The development of Design Guidelines for all Development Permit Areas, noting that the Downtown and the Trans Canada Highway now have Design Guidelines.
- Working as a community to help solve the plight of the homeless (he stressed that we will need to work with provincial and federal agencies to see that adequate resources are developed to answer the complex challenges of drug addiction and mental health disabilities).
- Enhanced public safety and security (e.g. Community Policing Programs and the Cairnsmore Neighbourhood Initiative).

In closing, Mayor Kent said that regardless of how we participate in our community, whether as a volunteer, a coach, an entrepreneur or an elected official, contributions add to our collective quality of life. He beseeched everyone present and the community for their help and input. He said that he and the Councillors commit to working diligently with the community to develop the City responsibly, ensuring that our community is an even better place to live in the future than it is today.

Presentation -
Scroll of Honour
Recipient for 2005
(Bill Keserich)

Councillor Ken Newcomb announced that Bill Keserich will be a designee for the Scroll of Honour for 2005. A resume of Bill Keserich's contributions over many years to the benefit of the Cowichan Community is available in the City's records.

The grad of Cowichan Secondary and the University of BC was pleasantly blindsided by his Scroll of Honour award. The basketball and soccer coach and referee is also President of the Cowichan Soccer Association and helped found the Chesterfield Sports Society that built the Cowichan Sportsplex. Bill has volunteered his time for over 25 years to the Cowichan Soccer Association and to many other sporting endeavours for youth, adult and masters games.

He has also provided free MC duty for the Little League Baseball opener, Summer Festival Logger Sports, Cowichan Exhibition Annual Fairs, Kiwanis fundraising dinners, personal roasting events, including his own, and Duncan's 75th Anniversary Celebration.

Presentation -
Scroll of Honour
Recipient for 2005
(Debbie Williams)

Councillor Ray Cadorette announced that Debbie Williams will be the 2nd designee for the Scroll of Honour for 2005. The resume of Debbie Williams' contributions over many years for the benefit of the Cowichan Tribes Community and the greater Community is available in the City records.

In receiving her reward, Debbie Williams, a Cowichan Tribes member and 18-year Executive Director of the House of Friendship reckons it is hereditary for her to help others. She said "it is in my genes to be of service to my community". After gaining a degree in Aboriginal Administration from UVIC, Ms. Williams helped formalize local services at the Native Friendship Centre comprising of 12 departments and 55 staff reaching 4,000 needy folks. She oversees various functions spanning Healthiest Babies Possible, addiction counseling, family support to Community Kitchens and the Urban Aboriginal Homelessness Program. The Native Friendship Centre is open 6:00 a.m. to 9:00 a.m. Monday through Friday at which time breakfast is served to the homeless and they are permitted to use the laundry and clothing exchange facilities. It was stressed that this program not only assists the homeless, but assists in keeping people from becoming homeless by accessing helpful programs for them.

Debbie Williams expressed her delight in receiving this grand award.

Freeman - 2005
(Former Councillor
Joan Gillatt)

Mayor Kent announced that City Council has unanimously decided to name former Councillor Joan Gillatt as a "FREEMAN" of the City of Duncan, the highest honour the City can bestow upon an individual. In addition to her many years of service to the Duncan United Church, she has served in the following community positions:

- Child Youth Leader - Cubs (Victoria) 1950 - 1958
- Child Youth Leader - Brownies (Duncan) 1970 - 1975
- Elected to School Board 65 (Cowichan) 1974 - 1983 (10 years); Chair 1979 - 1982 (4 years)
- Elected to City of Duncan Council 1984 - 1992 (9 years)
 - Chair, Community Futures - Cowichan Region 1986 - 1992
 - Cowichan Community Centre Commission Board (8 years)
 - Cowichan Lodge Intermediate Care Facility Board 1985-1992
 - Vancouver Island Library Board
- Cowichan District Hospital Board 1994 - 1997
- Cowichan United Way
- Central Vancouver Island Health Region Board
- Tse-Wultun Health Centre Society Advisory Committee
- City of Duncan Mayor's Advisory Committee for Persons with Disabilities (1987 - present)

Due to ill health, Joan Gillatt was unable to attend this meeting and Mayor Kent said that he would personally advise her of this award.

Presentation -
Former Mayor
Michael Coleman

On behalf of City Council and all of the citizens of the City of Duncan, Mayor Phil Kent presented former Mayor Michael Coleman with a gold ring emblazoned with the City Crest. This gift is in recognition of Mayor Coleman's service to the City of Duncan by serving on Council since 1973, almost 20 years of which he served as Mayor.

A rousing standing ovation was provided for former Mayor Coleman.

Mr. Coleman thanked everyone for this recognition and noted that his service to the community will be ongoing.

Adjournment

The Mayor declared the meeting adjourned at 8:40 p.m. and invited all guests to a reception being held in the Duncan Fire Hall.

Phil Kent
Mayor

Paul Douville
Corporate Officer