

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:30 p.m., June 26, 2006.

Present: Mayor Phil Kent; Councillors Ray Cadorette, Mike Caljouw, Paul Fletcher, Sharon Jackson and Ken Newcomb.

Absent With
Prior Notice: Councillor Jesse Winfrey.

Also Present: Paul Douville, City Administrator.

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda

Movd. Councillor S. Jackson
Secd. Councillor K. Newcomb
THAT the Agenda for the June 26, 2006 Regular Meeting of City Council be approved.

Carried.

Adoption of Minutes

Minutes

Movd. Councillor M. Caljouw
Secd. Councillor R. Cadorette
THAT the Minutes of the Regular Meeting of City Council held June 12, 2006 be adopted.

Carried.

Public and Statutory Hearings and Third Reading or Adoption of Bylaws Where Applicable after each Hearing

981 Government Street - Community Plan & Rezoning Hearing

His Worship Mayor Kent advised that the purpose of this Public Hearing was for Members of Council to hear input regarding a Community Plan Amendment and a Rezoning Bylaw Amendment and consider all facts presented.

City Council adopted the following resolution on May 23, 2006:

"THAT Council authorize commencement of the Public Hearing Process to consider an OCP Amendment & Rezoning Application for 981 Government Street (Legal Description: Lot 3, Section 19, Range 5, Quamichan District, Plan 3773, Except that Part in Plan 7699; PID: 006-145-973) to rezone this property from R-1 (Urban Residential) to P-1 (Public Institutional) for an Early Childhood Education Centre."

Mr. Douville was requested to read the following two letters aloud:

- Letter dated June 23, 2006 from Pat Rowantree, Head of School, Queen Margaret's School, wherein she advises that for the proposed preschool facility, they will not permit any vehicular traffic from or to Government Street and that they will be erecting a solid fence on the property facing Government Street. She advised further that all access to the facility will be through other adjacent property owned by Queen Margaret's School.
- Letter dated June 23, 2006 from Cheryl Wirsz, 26-3208 Gibbins Road, wherein she objected to the proposal because of the possible access to and from Government Street. She also requested that access to this property be through other Queen Margaret's School property.

Mr. Stewart Hall, Junior School Director, Queen Margaret's School, addressed Council advising that they would agree to a covenant on title of the preschool property stipulating the following: As long as the property is used as a preschool, there will be no vehicular access to or from Government Street and a statement that if the property is sold and continues to be used as a preschool, Queen Margaret's School will provide an easement through their adjoining property for vehicular access to the subject property.

Mayor Kent called for further input three times, and hearing none, declared the Public Hearing closed.

Community Plan Bylaw No. 1762, Amendment Bylaw No. 2006, 2006 (981 Government Street - R (Low Density Residential) to I (Institutional)

Movd. Councillor S. Jackson
Secd. Councillor K. Newcomb
THAT "Community Plan Bylaw No. 1762, Amendment Bylaw No. 2006, 2006" be read for the third time.

Carried.

Zoning Bylaw No. 1540, 1988, Amendment Bylaw No. 1, 2007, 2006 (981 Government Street - R-1 (Urban Residential) to P-1 (Public Institutional)

Movd. Councillor M. Caljouw
Secd. Councillor R. Cadorette
THAT "Zoning Bylaw No. 1540, 1988, Amendment Bylaw No. 1, 2007, 2006" be read for the third time.

Carried.

Delegations

Doug Routley, MLA - Doug Routley addressed Council on the Update following items:

- He expressed appreciation and congratulations to City Administrator Paul Douville for his 30 years of service to the City of Duncan. He noted that Mr. Douville is retiring June 30, 2006.
- He has been concentrating on poverty and homelessness issues and has been appointed by the NDP Official Opposition as the "Homelessness Critic". He expressed sincere appreciation to City Council for their leadership in providing a homeless shelter during the winter of 2005/06. He noted that through such shelters and the provision of services, many troubled people right their lives.
- He is working on local participation to derive local benefits from our forests and from our farms (food security).
- His Party is pursuing new technologies, such as iceberg lettuce hydroponics, for increased food production and security.
- He is attempting to have complex care and assisted living housing provided in the Cowichan Valley.
- His Party is attempting to provide opposition which improves government. They are attempting to introduce through their leader, civility in the legislature.
- He expressed appreciation to Council for the manner in which they conduct their business.
- He expressed appreciation to the representatives of the Duncan Volunteer Fire Department, who were present, for the excellent and fearless job that they perform.

Mr. Routley was thanked for his presentation and he left the meeting.

Fire Chief -
2005 Report

Fire Chief Glenn Mackie addressed Council and provided his 2005 Fire Chief's Report. He noted that there were 21 notable calls in 2005. The five-year average for major calls is twelve and therefore 2005 was a very busy year. He advised that we were very unfortunate last year with three fire related deaths, two from the helicopter crash on September 17 and one when the old Garner's shed burned down on September 28.

Chief Mackie said that 2005 was not a good year for membership. They lost seven

members throughout the year, but were fortunate enough to gain six new members and had two retired members (John Campbell and Wray Watson) return to active duty.

He noted that commercial false alarms continue on the rise with most of them being caused by unknown persons. He said that two warning letters for commercial false alarms were issued in 2005.

With the delivery of the new tank truck in January 2006, he said the City continues to have a firefighting fleet of which to be proud.

In closing, the Fire Chief advised that the department is functioning well and he thanked Council for their ongoing support. He also wished Mr. Douville all the best in his retirement and thanked him for his help, guidance and support throughout his 30 year tenure as City Administrator.

Mayor Kent thanked the Fire Chief for the thoroughness of his report and for the great service provided by the Duncan Volunteer Fire Department.

Volunteer
Firefighters
Association of BC
Presentation

Representing the Volunteer Firefighters Association of BC, Firefighter Rick Starke presented the Al Lonneberg Fire Safety, Public Education Award. He advised that this trophy is awarded annually to the volunteer fire department that initiates the greatest effort in its community to fight fires pre-ignition.

Mr. Starke said that only once before has this award been given to a department with an individual being named for his outstanding contribution. For 2006, this trophy was earned by: Fire Prevention Chair Doug Rowe, Past Chair Lieutenant Art Sanderson and the Duncan Volunteer Fire Department.

Chief Mackie, Firefighter Doug Rowe and Lieutenant Art Sanderson came forward to receive this outstanding award.

The Fire Chief and the volunteer firefighters were thanked for their participation in this Council Meeting and they left the meeting.

Report of Chief Administrative Officer

Administrator's
Report

The City Administrator reported on the following items:

- City Hall - Exterior painting is almost completed. Front doors will be painted next with a major cleanup of the area to complete the project.

- Line Painting - Thermo coat is 95% complete. Our own crews are painting all other crosswalks and yellow curbing. Bus stop and micro-car stalls have been painted.
- Waterworks - All city hydrants are being painted (275). A number of older "slide-gate" (old technology) hydrants are being replaced.
- Public Works Yard - The roof for the fire hall shed is finally completed.
- Parks - Flower baskets are all up and watering/fertilizing program has begun.
- Equipment - 2006 backhoe tender closed June 23, 2006. The bids are below budget.
- Highway Project - The highway asphalt restoration project is complete. All curbs are in and line painting is completed. The Ministry of Highways also painted (thermo) the east/west stop bars and crosswalks for us (Trunk and Coronation).

Unfinished Business

TCH Corridor
Traffic
Management
Plan

For consideration was a letter dated June 9, 2006 from the CVRD Electoral Area Services Committee.

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson

THAT the Council of the City of Duncan again ask the CVRD Board of Directors, not a Committee of the Board, to adopt a resolution similar to the following April 10, 2006 resolution of City Council regarding the Trans Canada Highway Corridor Traffic Management Plan;

AND THAT the Board of Directors again be asked to note that a united position of the CVRD Local Governments and the Cowichan Tribes is required for future consultation with the Provincial Ministry of Transportation:

"THAT the Council of the City of Duncan endorse "in principle" the October 2005 Trans Canada Highway Corridor Management Plan - Drinkwater Road to Cowichan Bay Road, prepared by Urban Systems, and agree to continue to meet with the District of North Cowichan, Cowichan Tribes, the Cowichan Valley Regional District, the Ministry of Transportation and stakeholders (the working group) with a goal to refining and implementing the plan."

Carried.

Community Forums

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette

THAT the June 9, 2006 letter of support from School District 79, regarding

the community forums on Crystal Meth, be received with thanks, the contents noted and filed.

Carried.

Local
Government
Leadership
Academy

Movd. Councillor S. Jackson
Secd. Councillor M. Caljouw

THAT the letter dated June 8, 2006 from the UBCM, wherein they express appreciation to City Council for their support of the Local Government Leadership Academy, be received, the contents noted and filed.

Carried.

Crystal Meth
Community Responses
Funding

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson

THAT the letter dated June 13, 2006 from the UBCM, wherein they advise that the City and the District of North Cowichan are being provided with \$19,275 for a community responses endeavour to the Crystal Meth problem, be received, the contents noted and filed.

Carried.

Mayor Kent expressed appreciation to the Director of Finance for making the application and ensuring that this project moves forward.

TCH Corridor
Traffic Management
Plan

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette

THAT the letter dated June 16, 2006 from Joanne Ellison, Electric Outlet, 446 Trans Canada Highway, regarding the TCH Access Management Plan (medians and other issues) be referred to the Steering Committee for their consideration.

Carried.

City Square Closure

Movd. Councillor M. Caljouw
Secd. Councillor K. Newcomb

THAT the City Square, Lois Lane and Craig Street between Kenneth & Ingram Streets be closed to vehicular traffic for Summer Festival activities from 3:00 p.m., July 10, 2006 (Monday) to 6:00 p.m., July 15, 2006 (Saturday) as requested by the Duncan Business Improvement Area Society (DBIAS) in their June 15, 2006 letter.

Carried.

Temporary City
Square Stage Roof
Structure (Tent)

For consideration was a report dated June 26, 2006 from the Director of Finance.

Mr. de Verteuil was present and advised that a ten metre hexagon tent is too large for the City Square stage structure. He suggested that a more suitable size is eight metres. He noted that there will not be a need for guywires since the legs of the structure can be suitable affixed to

the stage. He noted further that the proposed hexagon tent will provide good coverage of the stage area and that the front legs will be lowered down one step.

Movd. Councillor P. Fletcher
Secd. Councillor M. Caljouw

WHEREAS the Council of the City of Duncan has not yet found a cost effective and esthetic permanent roof structure for the City Square stage;

AND WHEREAS the Council of the City of Duncan recognizes that having a roof over the City Square stage will save users of City Square the expense of renting a tent and likely increase the usage of the stage;

THEREFORE BE IT RESOLVED THAT THE City of Duncan purchase an 8 metre hexagon tent from Tentnology Co. of Surrey BC, for \$4,003.00 plus taxes and shipping with the desire to have the tent in place for the 2006 Duncan Cowichan Summer Festival's first usage of the City Square stage on July 10, 2006.

Carried.

Correspondence

Limitations to Tax
Class 4 - Heavy
Industrial Lands

Movd. Councillor S. Jackson
Secd. Councillor K. Newcomb

THAT the letters dated June 9 and 13, 2006 from the Township of Esquimalt and the City of Port Alberni, regarding proposed limitations to Tax Class 4 - Heavy Industrial Lands, be received, the contents noted and filed.

Carried.

Taxi Cost Index
Request

Movd. Councillor K. Newcomb
Secd. Councillor M. Caljouw

THAT the letter dated June 13, 2006 from Duncan Taxi, wherein they advise that they intend to request a fare increase from the Motor Vehicles Branch, be received, the contents noted and filed.

Carried.

Federal Child Care
Funding

Movd. Councillor P. Fletcher
Secd. Councillor M. Caljouw

THAT the March 2, 2006 resolution of the Vancouver City Council, regarding the Federal Child Care Funding proposal, be referred to the General Purposes Committee.

Carried.

Cowichan Cultural
Expo 2006

Movd. Councillor R. Cadorette
Secd. Councillor P. Fletcher

THAT the June 16, 2006 grant request from the Cowichan Cultural Expo 2006 be referred to the Finance Committee.

Lost.

Councillor Cadorette voted in favour.

Movd. Councillor K. Newcomb
 Secd. Councillor S. Jackson
THAT the Council of the City of
 Duncan advise the Cowichan Cultural Expo
 2006 that a hexagon tent structure is being
 put in place on the City Square Stage and
 therefore there will be no need for them to
 rent a tent for their event.

Carried.

Movd. Councillor K. Newcomb
 Secd. Councillor P. Fletcher
THAT the June 16, 2006 grant request
 from the Cowichan Cultural Expo 2006 be
 denied since it does not meet the Grants
 Policy criteria.

Carried.

Homeless Shelter - Movd. Councillor M. Caljouw
 York Road (Bradshaw Secd. Councillor S. Jackson
 Construction) THAT the letter dated June 15, 2006
 from Bradshaw Construction Co. Ltd. to Doug
 Routley, MLA, regarding the proposed
 homeless shelter on York Road, be received,
 the contents noted and filed.

Carried.

Reports of Committees, COTW and Commissions

General Purposes Committee

For consideration were the notes of the
 June 19, 2006 meeting.

Major Charles Hoey Movd. Councillor S. Jackson
 VC Memorial Secd. Councillor K. Newcomb
 Ceremony 2006 THAT in response to the June 13, 2006
 (Burma Star letter from the Burma Star Association,
 Association) regarding the August 15, 2006 Major Hoey
 V.C. Memorial Ceremony, Council advise the
 Burma Star Association that as Policy the
 following arrangements are to be made for
 the annual Ceremony:

- Provision of 50 chairs for the
 Ceremony
- Provision of a sound system (may be
 borrowed from the DBIAS)
- To buffer the traffic noise on
 Canada Avenue, the Burma Star and
 Veterans buses are to be parked on
 the east-side of Canada Avenue
- The Commissionaires to direct Tour
 Buses to Duncan Street during the
 time of the Ceremony;

AND THAT the required details be
 referred to the Public Works Superintendent
 and the Commissionaire Sgt. (parking
 arrangement, chairs and borrowing of sound
 system) for processing and finalization.

Carried.

West Nile Virus
Mosquito Vector
Monitoring

Movd. Councillor R. Cadorette
Secd. Councillor S. Jackson
THAT the 2006 West Nile Virus Mosquito
Vector Monitoring Program be awarded to
Culex Environmental Ltd. for \$6,145. + GST
(A grant in this regard for the City has
been approved.).

Carried.

Finance Committee

Warrant No. 5-06

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson
THAT Warrant No. 05-2006 covering
General Account cheque numbers
111523 - 111667 in the total
amount of \$309,752.90
- Payroll Account - Payroll #09
covering direct deposits in the
amount of 30,988.40
- Payroll #10 covering direct
deposits in the amount of 38,721.57
- Payroll #11 covering cheque
numbers 3988 - 4001 and direct
deposits in the amount of 44,850.45
GRAND TOTAL \$424,313.32
be ratified.

Carried.

Reports from Council Members

Report from Council
Members

Councillor Cadorette reported that the BC
Forest Discovery Centre Directors recently
adopted a strategic plan. He also reported
that Vicki Holman is becoming the new
Manager for the Centre.

Mayor Kent reported on the following items:

- On June 21, he participated in
National Aboriginal Day festivities at
the Si'em Lelum Gymnasium and sports
field.
- On June 21, he had a dinner meeting
with the incoming CAO Tom Ireland and
his spouse. He said this was a
productive meeting to discuss many
issues confronting City Council and
the Administration.
- On June 22, he attended a meeting of
the DBIAS at which time they expressed
serious concern regarding panhandling
in the downtown core. He said that
this matter should be discussed by the
General Purposes Committee noting the
Safe Streets legislation of the
Provincial Government. He also
suggested that this subject should
perhaps be referred to the CVRD
Community Safety Committee for their
consideration.

- On June 22 and 23, he attended a dinner and session entitled "Imagine BC/Cowichan" regarding sustainability of the environment, food sources and other important resources.
- On June 23, he addressed the Valley Seniors Organization regarding the proposed new pool project.
- On June 23, he participated in the official kickoff celebration for the 2008 North American Indigenous Games at the Khowutzen Cultural Centre. Premier Gordon Campbell was the guest of honour and he delivered a promise of \$3.5 million for the 2008 NAIG.
- On June 24, he represented the City of Duncan in the Chemainus Days Parade.
- He referenced the following results of the June 24, 2006 Pool Referendum:

City of Duncan Results

Pool:

Number of Voters	632
	78.96% Yes
	21.04% No

Flowrider:

Number of Voters	615
	54.31% Yes
	45.69% No

District of North Cowichan Results:

Pool:

Number of Voters	4,559
	51.55% Yes
	48.45% No

(141 vote difference)

Flowrider:

Number of Voters	4,354
	35.94% Yes
	64.06% No

- Mayor Kent noted that if a sponsor comes forward for the proposed addition of a flow rider, this project may still proceed.

Councillor Fletcher reported that he also participated in the event entitled "Imagine BC/Cowichan". He noted that housing in the Cowichan Valley is becoming unaffordable to many people. He suggested that affordable housing issues must be addressed with the incoming new Official Community Plan.

Councillor Fletcher also suggested that the Economic Development Commission needs to represent the community more broadly.

He noted that the results of the "Imagine BC/Cowichan" event will be published in a booklet and provided with wide distribution. He noted that one of the side issues at the workshop was for "Green Zoning" for the creation of technologically enhanced green housing. The representative from BC Hydro at the workshop suggested that in the future, BC Hydro may provide grants for such structures since they will provide a reduction in demand on hydro capacity.

Bylaws

Officers and
Officials Bylaw No.
1964, 2004,
Amendment Bylaw No.
2005, 2006
(Interpretations and Job
Descriptions for the Chief
Administrative Officer,
Director of Finance and
Director of Corporate
Services)

Movd. Councillor S. Jackson
Secd. Councillor M. Caljouw
THAT "Officers and Officials Bylaw
No. 1964, 2004, Amendment Bylaw No. 2005,
2006" be reconsidered, finally passed and
adopted.

Carried.

Questions from Council

Council Questions
and Comments

Councillor Newcomb requested an update on
the graffiti eradication program of the
Community Policing Function.

Noting that this is the last television
taping by Shaw Cable of Council Meetings,
Councillor Newcomb asked when the report of
the Director of Finance for our own system
will be considered by Council. Mr. de
Verteuil advised that he will have a report
prepared for the next Finance Committee
Meeting.

Councillor Caljouw expressed appreciation
to the Public Works Department for the
spectacular foliage in the flower bed on
the west-side of the Craig Street portion
of the City Square.

Councillor Jackson expressed appreciation
to the Shaw Cable volunteers for their many
years of service.

Councillor Newcomb expressed appreciation
to Don Kozak of the Bonsai Tree Club for
the fine job on the Jack Pines at the
entrance to Kenneth Street Parking Lot #1.
He noted that club volunteers have promised
to keep close watch on these trees and
provide maintenance as required.

Members of Council expressed their good
wishes and appreciation to Mr. Douville on
his retirement.

Adjournment

At 9:15 p.m., the following Motion was Put:

Movd. Councillor S. Jackson

Secd. Councillor M. Caljouw

THAT this meeting of City Council do
now adjourn.

Carried.

Phil Kent
Mayor

Paul Douville
City Administrator