

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:30 p.m., May 23, 2006.

Present: Mayor Phil Kent; Councillors Ray Cadorette, Mike Caljouw, Paul Fletcher, Sharon Jackson, Ken Newcomb and Jesse Winfrey.

Also

Present: Paul Douville - City Administrator.

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda

Movd. Councillor S. Jackson
Secd. Councillor K. Newcomb
THAT the Agenda for the May 23, 2006 Regular Meeting of City Council be approved.

Carried.

Adoption of Minutes

Minutes

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson
THAT the Minutes of the Regular Meeting of City Council held May 8, 2006 be adopted.

Carried.

Late Items

Late Item -
Unfinished Business

Request for Decision dated May 23, 2006 from the Director of Finance regarding the UBCM - Community Methamphetamine Response Funding.

Delegations

Richard Bird -
Cowichan Branch 53
(Pacific) Royal
Canadian Legion

Representing Cowichan Branch 53 (Pacific) - Royal Canadian Legion, Richard Bird, Vice President, addressed Council.

Mr. Bird reminded everyone about the June 4, 2006 (Sunday) Ceremony and celebration for the 80th Anniversary of the Royal Canadian Legion and the Cowichan Branch 53 (Pacific) Chapter. He said in addition to these important anniversaries, the Branch is also celebrating the opening of their new premises at 25 Kenneth Street. He noted that June 4 was selected since it is the anniversary date of D-Day where the Canadian, Great Britain and USA Armies landed in Normandy, France.

Mr. Bird said that an entertaining and significant parade will commence at 1:00 p.m., the Branch will be honoured with the "Freedom of the City", an Eyes RIGHT Salute will occur at the Cenotaph and there will be

many activities occurring at the Duncan City Square. There will be food booths, entertainment, a karate display and an antique car show. He said that the activities will extend well into the evening.

Mr. Bird encouraged all members of Council and the viewing audience to attend this important day of celebration.

Mr. Bird was thanked for his presentation and he left the meeting.

Jamie Coleman -
Rick Hansen Wheels
in Motion Event

Representing the Rick Hansen Wheels in Motion event scheduled for June 11, 2006 in downtown Duncan, Jamie Coleman addressed Council. Jamie's father, former Mayor Michael Coleman, was also in attendance and was recognized by the Chair.

Jamie Coleman encouraged all members of Council and the viewing audience to attend the 11:30 a.m. - 2:30 p.m., June 11, 2006 Rick Hansen Wheels in Motion event to be staged in the City Square and in downtown Duncan. He said there will be a route through the streets for the Wheels event and that there will also be a wheelchair race and wheelchair rugby.

He noted that the intention is to provide 50% of the proceeds from this day of activities for making Centennial Park wheelchair accessible.

Movd. Councillor S. Jackson

Secd. Councillor K. Newcomb

THAT as requested by the Rick Hansen Wheels in Motion Committee, Craig Street, between Kenneth and Station, and Kenneth Street be closed to vehicular traffic between 11:00 a.m. and 3:00 p.m. on June 11, 2006 for a wheelchair rugby event subject to:

- The Committee providing liability insurance to a minimum of \$2 million per occurrence with the City of Duncan being named as an additional insured party
- The Committee and the Foundation holding harmless the City of Duncan from any possible liability claims.

Carried.

Mr. Coleman was thanked for his presentation and he left the meeting.

Report of Chief Administrative Officer

Administrator's
Report

Mr. Douville reported on the following items:

- A purchase order has been issued to a contractor to commence the long-lines

painting and the thermo coat treatment on crosswalks and other areas.

- Parking stall markings are also being renewed with the "T" configuration rather than the full lines at the front and back of each stall.
- One water service conduit has been installed for the future medians on the Trans Canada Highway and the second one will be installed this week.
- The Rotary Park tennis courts were taped with the playing lines and are ready for play.
- A large paving patching list has been provided to Duncan Paving for attention as soon as possible.
- Sidewalks are being cleaned and repaired.
- Water and sanitary sewer services are being installed and significant park maintenance is underway.
- Reducing water pressure in the Eagle Heights area has been observed and the Public Works Superintendent is determining the cause and solution.

Unfinished Business

Dumpster Emptying Protocol

Movd. Councillor K. Newcomb
Secd. Councillor J. Winfrey

THAT the e-mail dated May 15, 2006 from Waste Services Inc., regarding their dumpster emptying protocol, be received, the contents noted and filed;

AND THAT a representative of the Company be invited to attend the next Public Safety Committee meeting on June 5, 2006.

Carried.

Pool Referendum

For consideration was a Request for Decision dated May 10, 2006 from the Administrative Assistant.

Movd. Councillor S. Jackson
Secd. Councillor K. Newcomb

THAT City Council establish the question being submitted to the City of Duncan electors on June 24, 2006, as follows:

Are you in favour of the City of Duncan adopting Bylaw No. 2004, "Pool Loan Authorization Bylaw, 2006," which would authorize the borrowing of \$1,500,000 to construct a new aquatics facility?	YES	
	NO	

AND THAT an opinion question be submitted to the City of Duncan electors on June 24, 2006, as follows:

If sufficient additional grants or private donations are received, which of the following uses should be made of the additional funds?

(Choose only one)

- Add a "flow-rider (surf machine)" to the pool,
or
 Reduce the amount to be borrowed for the pool

Carried.

It was noted that in the bulk mail brochure being distributed during the week of May 23, the second advance voting opportunity was stated as June 16. This is incorrect and the actual advance voting opportunities are June 14 and 20 - 8:00 a.m. to 8:00 p.m.

Remuneration for
Referendum
Officials

For consideration was a memo dated May 18, 2006 from the City Administrator.

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson

THAT the following remuneration for Election Officials for the June 24, 2006 Pool Referendum (Other Voting) be approved:

Chief Election Officer	\$540.00
Deputy Chief Election Officer	\$378.00
Election Officials (4)	\$243.00
Counters	\$ 13.82 p/h;

AND THAT pursuant to Section 41(1) and (2) of the *Local Government Act*, Lynn Ketch be appointed Chief Election Officer for conducting the June 24, 2006 Pool Referendum (Other Voting) with power to appoint other election officials as required for the administration and conduct of the June 24, 2006 Pool Referendum;

AND THAT Paul Douville be appointed Deputy Chief Election Officer for the June 24, 2006 Pool Referendum (Other Voting).

Carried.

Totem Committee
Appointments

Movd. Councillor S. Jackson
Secd. Councillor M. Caljouw

THAT noting Council appointed Councillor Paul Fletcher Chair of the Totems Committee on May 8, 2006, Council appoint the following individuals to the Totems Committee for a 2-year term (June 1, 2006 - May 31, 2008):

Harold Joe Sr.
Judy Hill
Todd Blumel
Cathy Mailhot - Duncan Cowichan Chamber
of Commerce
MaryAnn Hartley - Duncan Business
Improvement Area Society.

Carried.

Crystal Meth
Response Funding

For consideration was a report dated May 23, 2006 from the Director of Finance.

Movd. Councillor S. Jackson
Secd. Councillor M. Caljouw

THAT the Council of the City of Duncan approve a joint application with the District of North Cowichan to the UBCM for \$19,275 in Community Methamphetamine Response Funding to fund the proposed "Breaking the Cycle" program in 2006;

AND THAT should the District of North Cowichan not wish to partner in this program, the City of Duncan approve an application to the UBCM for \$10,000 in Community Methamphetamine Response Funding to fund the proposed "Breaking the Cycle" program in 2006.

Carried.

Correspondence

Centennial Park
Revitalization

Movd. Councillor K. Newcomb
Secd. Councillor J. Winfrey

THAT the letter dated May 9, 2006 from Carol Quast of 406 - 275 First Street, regarding the Centennial Park Revitalization Plan, be referred to the next General Purposes Committee meeting.

Carried.

It was suggested that Ms. Quast be invited to the next Open House regarding the Centennial Park Revitalization Plan.

Hire a Student Week

Movd. Councillor S. Jackson
Secd. Councillor M. Caljouw

THAT the Council of the City of Duncan proclaim June 5 - 9, 2006 as "HIRE A STUDENT WEEK" in the City of Duncan as requested in the May 8, 2006 letter from the Service Canada Centre for Youth - Cowichan;

AND THAT the Summer Employment Officers be authorized to display their "Hire a Student" banner from the banner poles adjacent to the east-side of the Trans Canada Highway and south of the Cowichan River from June 1 - 9, 2006.

Carried.

Beer Garden - Sun
Bowl XXI - Northwest
Pacific Women's
Football
Championships -
McAdam Park

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson

THAT the Cowichan Women's Football League be authorized to stage a beer garden at McAdam Park in conjunction with Sun Bowl XXI - Pacific Women's Football Championships between 11:00 a.m. and 8:00 p.m. on June 24, 2006 (Saturday) and June 25, 2006 (Sunday) as requested in their letter received on May 15, 2006, subject to payment of \$100.00 per day and compliance with the Beer Gardens' Policy;

AND THAT in light of the complaints received about music volume levels during previous tournaments, the event organizers

(i.e. Chris Mann) be requested to ensure us in writing by June 9, 2006 of compliance with the following items:

1. Music volume must be kept at a reasonable level.
2. Music volume will be reduced if a request is received from residents in the vicinity of McAdam Park or City Officials.
3. The music system speakers must face towards the Cowichan River.

Carried.

Province of BC
Bill 30 - 2006
Miscellaneous
Statutes Amendment
Act

Movd. Councillor P. Fletcher
Secd. Councillor J. Winfrey
THAT the correspondence regarding Bill 30 - 2006 Miscellaneous Statutes Amendment Act, be referred to the next General Purposes Committee meeting.

Carried.

Duncan-Cowichan
Summer Festival
July 2006
Activities

Movd. Councillor M. Caljouw
Secd. Councillor R. Cadorette
THAT the Council of the City of Duncan authorize all aspects of the 2006 Duncan-Cowichan Summer Festival as outlined in the May 9, 2006 letter from the Duncan-Cowichan Festival Society on the understanding that:

- Use of the City Square by the Duncan-Cowichan Festival Society (DCFS) is approved by and coordinated with the Duncan Business Improvement Area Society (DBIAS), the Agent of the City for Management of the City Square;

AND THAT the Festival Society be requested to seek permission from the District of North Cowichan for closing and using streets in their jurisdiction during the Grand Parade;

AND THAT CVRD Officials be requested to re-route the public transit buses for the duration of the Grand Parade on July 15, 2006 (Saturday) from 10:45 a.m. to 12:30 p.m.

Carried.

United Nations-
sponsored World
Urban Forum III

Movd. Councillor P. Fletcher
Secd. Councillor S. Jackson
THAT the e-mail received May 10, 2006 from the Honourable Ida Chong, Minister of Community Services, regarding the United Nations sponsored "World Urban Forum (WUF III) June 19 - 23, 2006", be referred to the next General Purposes Committee meeting.

Carried.

Hockeyville 2006

For consideration was the following correspondence:

- Letter dated May 12, 2006 from the City of Port Alberni
- Letter dated May 17, 2006 from the Town of Smithers

Movd. Councillor S. Jackson
Secd. Councillor M. Caljouw

THAT the Council of the City of Duncan wholeheartedly support the City of Port Alberni in their quest to be named "Hockeyville" for 2006 as outlined in their May 12, 2006 correspondence.

Carried.

Junior Council -
Centennial Park
Revitalization

Movd. Councillor S. Jackson
Secd. Councillor J. Winfrey

THAT the resolution from the April 27, 2006 Junior Council meeting, regarding Centennial Park Revitalization and the creation of River Parks, be received, the contents noted and filed;

AND THAT a letter be forwarded to the Provincial Government regarding the creation of Parks along the Cowichan River.

Carried.

Junior Council -
Community Forums on
Drug & Alcohol
Abuse Awareness

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson

THAT in response to the April 27, 2006 resolution of the Junior Council regarding Drug & Alcohol Abuse Awareness, Council advise them of the Crystal Meth program being undertaken;

AND THAT their resolution be referred to the next Public Safety Committee meeting.

Carried.

Junior Council -
Various Items

Movd. Councillor S. Jackson
Secd. Councillor J. Winfrey

THAT the April 27, 2006 resolutions of the Duncan Junior Council be received, the contents noted and filed:

1. Intercultural Community Exchange Program Between Cultures
2. Two-Compartment Receptacles for Garbage and Recycling
3. Attractive Bike Racks
4. Underground Power/Telephone Lines
5. Community Youth
6. Canal City.

Carried.

Cairnsmore
Neighborhood Action
Project -
Centennial Park
Event

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette

THAT the Cowichan Women Against Violence Society (WAVAW) on behalf of the Cairnsmore Neighborhood Action Project be

authorized to stage an event in Centennial Park from 1:00 p.m. to 4:00 p.m., June 3rd, 2006 (Saturday) as outlined in their May 12, 2006 letter subject to:

1. The Society holding harmless the City of Duncan from any and all possible liability claims in writing.
2. The Society securing Liability Insurance for this event for a minimum of \$2,000,000 per occurrence with the City of Duncan being named "An Additional Insured Party" (i.e. could likely add a rider to their existing Liability Insurance Policy).
3. The Society providing a \$300.00 damage deposit, which will be returned to them if the park and infrastructure are left in a clean and undamaged condition.

Carried.

Regarding the request that the City sponsor two large tents and folding chairs for the event, it was agreed that this issue be left in the hands of the Mayor and the Administrator.

Seniors' Week

Movd. Councillor S. Jackson
Secd. Councillor J. Winfrey

THAT the Council of the City of Duncan proclaim June 4 - 11, 2006 as "Seniors' Week 2006", as requested in the May 15, 2006 letter from the Honourable Ida Chong, Minister of Community Services and Minister Responsible for Seniors' and Women's Issues.

Carried.

Reports of Committees, COTW and Commissions

General Purposes Committee

For consideration were the notes of the May 15, 2006 meeting.

DBIAS Logo

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette

THAT Council recognize the Image and Wording attached to the May 4, 2006 letter from the DBIAS as the new DBIAS Logo.

Carried.

Canadian Soldiers -
Lowering of City
Hall Flags Policy

Movd. Councillor S. Jackson
Secd. Councillor M. Caljouw

THAT Council establish a Policy to lower the flags at City Hall to half-staff when a member of the Canadian Armed Forces is lost serving our Country in war or in peacekeeping duties;

AND THAT the flag be so lowered on the day that the soldier's body returns home.

Carried.

Cowichan Centre
Service Review
(CVRD)

Movd. Councillor J. Winfrey
Secd. Councillor S. Jackson
THAT Councillor Ken Newcomb be
appointed by the Council of the City of
Duncan to the Cowichan Centre Service Review
Process (CVRD).

Carried.

Banners -
Government Street
West of Boundary
Road

Movd. Councillor M. Caljouw
Secd. Councillor K. Newcomb
THAT utilizing in-stock banner hanging
hardware, banners be displayed on 8 poles
along Government Street west of Boundary Road
(4 banners per pole);
AND THAT there be a maximum of 2
different displays per annum (i.e. early
April and late September);
AND THAT copies of this resolution be
forwarded to the Duncan Business Improvement
Area Society.

Carried.

Finance Committee

For consideration were the notes of the May
15, 2006 meeting.

Warrant No. 4-06

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson
THAT Warrant No. 04-2006 covering
General Account cheque numbers
111376 - 111522 in the total
amount of \$218,383.30
- Payroll Account - Payroll #07
covering direct deposits in the
amount of 32,663.05
- Payroll #08 covering cheque
numbers 3974 - 3987 and direct
deposits in the amount of 38,518.56
GRAND TOTAL \$289,564.91

be ratified.

Carried.

UBCM Tourism
Funding - Tourism
Cowichan

Movd. Councillor M. Caljouw
Secd. Councillor R. Cadorette
THAT the request from the CVRD Economic
Development Commission for allocation of
\$7,500 of the \$38,904.80 available to the
City from the UBCM Tourism Funding Program
for the proposed CVRD Tourism Services
Project be reconsidered and approved subject
to the CVRD EDC being advised that the City
will not provide further funds from their
eligible UBCM Tourism Funding for the CVRD
Tourism Services Project following this
initial \$7,500 contribution.

Carried.

Councillors Newcomb and Winfrey dissenting.

Public Works Committee

For consideration were the notes of the May 15, 2006 meeting.

Replacement TCH
Medias

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson

THAT the replacement medians on the Trans Canada Highway proceed with a brushed concrete finish rather than stamped concrete.

Carried.

Train Station and
Caboose Painting

Councillor Winfrey said that he will be meeting with the Cowichan Historical Society and the Cowichan Festival Society regarding the possible painting of the Train Station and the Caboose. He said he will report back to Council in due course.

Centennial Park
Revitalization Plan

Councillor Fletcher noted that the Centennial Park Revitalization Plan is taking great shape and the concept is being finalized.

Council Reports

Mayor Kent reported on the following items:

- On May 17 and 18, he attended the UBCM Mayors' Forum. He said that 36 Mayors and Regional District Chairs attended and that it was an extremely useful and productive workshop. He said he had opportunities to discuss economic development and improved ongoing education for elected officials. He noted that this will likely be an annual event.
- On May 28, he met with the DBIAS Executive to provide updated information on a number of issues.

Councillor Fletcher asked the Director of Finance when Council will be provided with some concepts for a temporary roof for the City Square stage. The Director of Finance, who was in attendance, said that he was still working on it.

New Business

OCP Amendment &
Rezoning
Application from
Queen Margaret's
School (981
Government Street)

Movd. Councillor M. Caljouw
Secd. Councillor K. Newcomb

THAT Council authorize commencement of the Public Hearing process to consider an OCP Amendment & Rezoning Application for 981 Government Street (Legal Description: Lot 3, Section 19, Range 5, Quamichan District, Plan 3773, Except that Part in Plan 7699; PID: 006-145-973) to rezone this property from R-1 (Urban Residential) to P-1 (Public Institutional) for an Early Childhood Education Centre.

Carried.

Special Council Meeting

Movd. Councillor S. Jackson
Secd. Councillor J. Winfrey

THAT the Council of the City of Duncan resolve into Special Meeting (Committee of the Whole) to consider property issues;

AND THAT persons other than Council Members, the Corporate Officer and the Director of Finance be excluded from this meeting (Sections 90, 91 and 92 - Community Charter).

Carried.

At 9:05 p.m., City Council resolved into Special Meeting.

Adjournment

At 9:25 p.m., the following Motion was Put:

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson

THAT this Special Meeting of City Council do now adjourn.

Carried.

Phil Kent
Mayor

Paul Douville
Corporate Officer