

City of Duncan Committee of the Whole Minutes

A Committee of the Whole Meeting was held in the Committee Room, City Hall, 200 Craig Street, Duncan BC, at 6:41 p.m. on July 5, 2010.

Present Councillor Sharon Jackson, Chair Mayor Phil Kent
 Councillor Ray Cadorette Councillor Tom Duncan
 Councillor Paul Fletcher Councillor Jesse Winfrey
 Councillor Joe Thorne

Also Present Tom Ireland – Chief Administrative Officer
 Peter de Verteuil – Director of Finance
 Lynn Ketch – Director of Corporate Services
 James van Hemert, Director of Development Services
 Len Thew, Operations Manager

Approval of Agenda

Agenda Moved by Councillor Duncan
COW-149-10 Seconded by Councillor Thorne

That the Agenda be amended by removing Item 5.1 Tender Award – Centennial Park Washroom Building and approved.

CARRIED

Introduction of Late Items

Late Items Moved by Councillor Thorne
COW-150-10 Seconded by Councillor Winfrey

That the following late item be accepted:

- 12.1 New Business – Duncan Financial Centre – Mayor Kent to report.

CARRIED

Delegations

Cowichan Green Community – Map – Buy Local Buy Fresh John Milne, Cowichan Green Community, reviewed the newly published Buy Local Buy Fresh Map, thanking City Council for its support in the production of this map.

Future of Canada's Public Post Office Janet Barney and Donna Relke, Canadian Union of Postal Workers (CUPW) Victoria Local, apprised the Committee members of their concerns regarding the proposed \$2.5 billion capital expenditures proposed by Canada Post, while eliminating 68 permanent positions. Mail produced in the Cowichan Valley will soon be sent to Vancouver for processing and if

addressed to somewhere on Vancouver Island it will be sent back via BC Ferry, increasing the carbon footprint for this service.

**Canada Post –
Direction and
Future**
COW-151-10

Moved by Councillor Thorne
Seconded by Councillor Duncan

That a letter be sent to the CEO of Canada Post asking for a response to the issues outlined in the April 28, 2010 letter from CUPW, Victoria Local.

CARRIED

**Age-Friendly
Seniors' Safety
Project Report**

Pam Alcorn, Project Facilitator for the Age-Friendly Seniors' Safety Project, addressed the Committee and reviewed the July 1, 2010 City of Duncan Age-Friendly Seniors' Safety Project Report.

Unfinished Business

**Tourism/Totem
Committee**
COW-152-10

Moved by Councillor Duncan
Seconded by Councillor Cadorette

That the following recommendation be Tabled under after the July 12, 2010 Totem Committee meeting, at which time Mayor Kent will meet with the Totem Committee members to outline the future of the Committee:

“That the Totem Committee supports the establishment of a Tourism Committee and would like a representative from the Totem Committee to sit on the Tourism Committee but would like to continue on as the Totem Committee.”

CARRIED

Councillor Fletcher Opposed

Correspondence

**Federal
Legislation for
Transit and
Other Green
Commuter
Choices**
COW-153-10

Moved by Councillor Winfrey
Seconded by Councillor Duncan

That the Committee of The Whole recommend the following resolution to City Council:

“That City Council support Bill C-466, which would facilitate green commuter choices for Canadians by making employer-provided benefits for transit, carpooling and bicycle commuting tax-free.”

CARRIED

Finance and Administration

**Draft
“Panhandling
Bylaw”**
COW-154-10

Moved by Councillor Thorne
Seconded by Councillor Cadorette

That the CAO be directed to proceed with reviewing the Draft “Panhandling Bylaw” with the City Lawyers, with all references to the words “10 feet”

being changed to “15 feet” in the draft Bylaw.

CARRIED

Public Works

**2010 Capital
Paving
COW-155-10**

Moved by Councillor Cadorette
Seconded by Councillor Winfrey

That the Committee of The Whole recommend the following resolution to City Council:

“**That** Council grant approval to award Capital Paving Projects estimated at \$289,660 to Duncan Paving Company as per the breakdown attached to the June 11, 2010 Request for Decision from the Operations Manager.”

CARRIED

**Dangerous Tree
Assessments
for Rotary Park
and Philip Street
COW-156-10**

Moved by Councillor Thorne
Seconded by Councillor Winfrey

That the Committee of The Whole recommend the following resolution to the City Council:

“**That** approval be given to move ahead with recommendations of both Tree Assessment Reports (Rotary Park, Philip Street) and modify, remove or otherwise address all concerns identified using public safety and wildlife biodiversity as priorities with a prerequisite mandate to leave the areas in as pristine condition as possible.”

CARRIED

Sustainable Development

**DP 2010-16: 109
Ingram Street
COW-157-10**

At 8:24 p.m., Councillor Fletcher excused himself from the debate and vote on the item relating to DP 2010-16 for 109 Ingram Street due to a perceived conflict of interest.

Moved by Councillor Winfrey
Seconded by Councillor Duncan

That staff be directed to require the applicant of DP 2010-16, 109 Ingram Street, to provide proof that the colour used for the facade is from a paint heritage colour palette, or failing that, that he be required to repaint the building according to a recognized heritage colour palette, and that he be required to pay any penalties associated with commencing improvements without the requisite permits having been issued prior to the work.

CARRIED

Councillor Fletcher returned to the Committee Room at 8:29 p.m.

**Duncan
Financial Centre**

The Mayor provided information regarding the sale by Colliers of the Financial.

Adjournment

Adjourn
COW-158-10

Moved by Mayor Kent
Seconded by Councillor Duncan

That this meeting be adjourned.

CARRIED

The meeting adjourned at 8:33 p.m.

Lynn Ketch
Director of Corporate Services

Councillor Sharon Jackson
Chair