

City of Duncan Committee of the Whole Minutes

A Committee of the Whole Meeting was held in the Committee Room, City Hall, 200 Craig Street, Duncan BC, at 7:12 p.m. on March 1, 2010.

Present Councillor Tom Duncan, Chair
Councillor Ray Cadorette Mayor Phil Kent
Councillor Paul Fletcher Councillor Jesse Winfrey

Absent With Notice Councillors Sharon Jackson and Joe Thorne

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Lynn Ketch – Director of Corporate Services
Abbas Farahbakhsh - Director of Public Works
James van Hemert - Director of Development Services

Approval of Agenda

Agenda Moved by Councillor Cadorette
COW-31-10 Seconded by Councillor Winfrey

That the Agenda be approved as circulated.

CARRIED

Introduction of Late Items

Late Items Moved by Councillor Winfrey
COW-32-10 Seconded by Councillor Cadorette

That the following late item be accepted:

- Staff Recommendation from James van Hemert, Director of Development Services re: Canada Avenue Public accessible washroom.

CARRIED

Delegations

Terry Halley- Exotic Animals Ms. Halley reviewed the material presented in her package regarding the sale and legislation of exotic animals.

COW-33-10 Moved by Councillor Fletcher
Seconded by Councillor Cadorette

That the subject of a proposed exotic and controlled species Bylaw be forwarded to the Environment Committee.

CARRIED

Closed Session

Closed Session
COW-34-10

Moved by Councillor Winfrey
Seconded by Mayor Kent

That the meeting be closed to the public to consider discussions respecting the proposed provision of a municipal service that are at their preliminary stages (s.90(1)(k) - Community Charter).

CARRIED

The Special Meeting recessed at 7:47 p.m.

The Special Meeting reconvened at 8:26 p.m.

Unfinished Business

**Canada Avenue
Washroom
Retrofit**
COW-35-10

Moved by Mayor Kent
Seconded by Councillor Fletcher

That staff receive advice from the Mayor's Advisory Committee on Disability issues on retrofit designs under consideration for the public accessible washroom near the train station.

CARRIED

Correspondence

**Local
Government
Elections Task
Force**

The Mayor suggested that each person provide their own comments regarding the Local Government Elections Task Force at LocalElectionstaskForce@gov.bc.ca or fax at 250-387-7972.

Finance and Administration

Totem Committee

**Griffiths' Totem
Pole**
COW-36-10

Moved by Councillor Winfrey
Seconded by Councillor Cadorette

That the installation of the Griffiths' Totem pole be completed by May 1, 2010 and that the funds be paid from the Totem Committee 2009 budget.

CARRIED

**Totem Pole
Restoration**
COW-37-10

Moved by Mayor Kent
Seconded by Councillor Winfrey

That the following recommendation from the Totem Committee be referred to the 2010 Budget deliberations:

“That the Totem Budget for 2010 be increased to \$30,000.00 to help complete the Totem pole restoration as well as the curating and signage of the Totem collection.”

CARRIED

Artwork for Centennial Park Sign
COW-38-10

Moved by Mayor Kent
Seconded by Councillor Cadorette

That the subject of artwork for the Centennial Park sign be referred back to the Totem Committee.

CARRIED

RCMP Report Format

It was the consensus that the RCMP Quarterly Report continue to be presented in the usual format.

Capital Asset Policy
COW-39-10

Moved by Mayor Kent
Seconded by Councillor Winfrey

That the “Capital Asset Policy”, presented by the Director of Finance, be approved ‘in principle’.

CARRIED

Centennial Park Corner Rain Garden
COW-40-10

Moved by Mayor Kent
Seconded by Councillor Fletcher

That the subject of a Centennial Park corner rain garden be referred back to the proponent requesting a resume, history of Urban Meadows Environment Society and a proposal for the rain garden.

CARRIED

Public Works

Operational Planning & Activities Status Report
COW-41-10

Moved by Councillor Cadorette
Seconded by Councillor Winfrey

That the February 2010 Operational Planning & Activities Status Report, presented by Abbas Farahbakhsh, Director of Public Works, be received and filed.

CARRIED

131 Station Street – Unightly Premises

It was suggested that staff deal with the unsightliness of the north-side of the building at 131 Station Street, the concern regarding the cardboard recycling and difficult parking situation at the south-end of Kenneth Street parking lot #2 with the adjoining private property.

Adjournment

Adjourn
COW-42-10

Moved by Councillor Winfrey
Seconded by Mayor Kent

That this meeting adjourn.

CARRIED

The meeting adjourned at 9:37 p.m.

Lynn Ketch
Director of Corporate Services

Councillor Tom Duncan
Chair