

City of Duncan Committee of the Whole Minutes

A Committee of the Whole Meeting was held in the Committee Room, City Hall, 200 Craig Street, Duncan BC, at 6:50 p.m. on May 2, 2011.

Present Councillor Sharon Jackson, Chair Mayor Phil Kent
 Councillor Ray Cadorette Councillor Tom Duncan
 Councillor Joe Thorne Councillor Sharon Jackson

**Absent With
Prior Notice** Councillor Paul Fletcher

Also Present Tom Ireland – Chief Administrative Officer
 Peter de Verteuil – Director of Finance
 Abbas Farahbakhsh, Director of Public Works
 Lynn Ketch – Director of Corporate Services
 James van Hemert – Director of Development Services

Approval of Agenda

Agenda Moved by Councillor Thorne
COW-129-11 Seconded by Councillor Duncan

That the Agenda be approved as circulated.

CARRIED

Introduction of Late Items

Late Items Moved by Councillor Winfrey
COW-130-11 Seconded by Councillor Thorne

That the following late items be accepted:

- RFD from the Director of Development Services re: Backyard Chickens under Sustainable Development 10.3 and
- RFD from the Director of Development Services re: Single Family and Two Family Residential Dwelling Units Removal from RM-3 and RM-4 Zones under Sustainable Development 10.4.

CARRIED

Public Works

**Operational
Planning &
Activities Status
Report - April**

The Director of Public Works reported on the following:

- Water meters are being installed on nearly all commercial services in the downtown area.
- Eagle Heights Booster pump station upgrade project start up meeting and the follow-up site visit was held. Design and

- engineering review work is underway.
- Organic collection program is ongoing.
- We are submitting an application to complete the Duncan dike repair project this summer. The site meeting is set for mid-May.
- Waiting for the final report on the preliminary seepage evaluation on Lee Street dike and a portion of the City dike.
- Waiting for evaluation outcome before completing the emergency chlorination grants application.
- Design work is progressing on the detail design for the flood pump station at Lee Street slough (Fish Gut Alley).
- City-wide storm study project is progressing on schedule.
- Duncan Street/Cowichan Way/Trunk Road signal light – traffic counts have been completed and will be meeting with the Traffic Engineer this week and then bring their findings to a Committee meeting in the near future.
- Canada Avenue/Fourth Street crosswalk – need more data to determine if this crosswalk and others are warranted in this corridor.
- Crosswalk at Trunk/Ypres – waiting for pricing on pedestrian activated crossing lights to bring to the Committee.
- DCC Bylaw review is progressing on schedule.
- Pick-up truck replacement – will be bringing a proposal to the next meeting.

Moved by Councillor Thorne
 Seconded by Councillor Duncan

cow-131-11 **That** the May 2, 2011 Operational Planning & Activities Status Report from the Director of Public Works be accepted. CARRIED

Sustainable Development

Licences of Occupation – Use of City Streets
 COW-132-11

Moved by Mayor Kent
 Seconded by Councillor Cadorette

That the Committee of the Whole direct staff to pursue the following option:

- Ability for holders of liquor licenses to expand their license to serve alcohol on City property.

CARRIED

cow-133-11

Moved by Councillor Duncan
 Seconded by Councillor Thorne

That the Committee of the Whole direct staff to bring back options regarding the licensing of all outdoor seating and merchandise on City property. CARRIED

**148 Third Street
– Rezoning
COW-134-11**

Moved by Councillor Thorne
Seconded by Councillor Duncan

That the following recommendation be forwarded to Council for its consideration:

That Council consider an amendment to Zoning Bylaw No. 1540, 1988 to rezone Lot 11, Block 5, Section 18, Range 6, Quamichan District, Plan 798 (civic address of 148 Third Street) from RM-1 Low Density Multi-Family Residential to C1-General Commercial with provisions to permit a residential use on a ground floor;

And That Council approve the general elements of a covenant to be registered on the property in favour of the City of Duncan restricting development with the following provisions:

1. Heritage recognition or designation; any costs to be borne by the applicant;
2. Limited area expansion of premises for the purposes of the construction of a commercial kitchen;
3. Any modifications or expansion of the building shall be consistent with the heritage architecture of the primary building;
4. Limitation on the hours of operation for commercial uses shall be no later than 10 pm on weekdays and 11 pm on weekends; and
5. Cost of sidewalk widening and curb repair and/or replacement to be borne by the applicant—specifics to be determined prior to a public hearing;

And That a Public Hearing date be set for June 20, 2011 to consider this amendment.

CARRIED

**Backyard
Chickens
COW-135-11**

Moved by Councillor Duncan
Seconded by Councillor Thorne

That the Committee of the Whole direct staff to develop a public engagement process and ultimately prepare a Bylaw to permit the keeping of backyard chickens.

CARRIED

**Single-family
and Two-family
Residential
Dwelling Units
COW-136-11**

Moved by Councillor Cadorette
Seconded by Councillor Duncan

That the following recommendation be forwarded to Council for its consideration:

That Council direct staff to prepare a Bylaw for its consideration to amend Zoning Bylaw 1540, 1988 in order to remove “single-family residential dwelling unit” and “two-family residential dwelling unit” as permitted uses from the RM-3 Zone-Medium Density (3 storey) Residential and the RM-4 Zone-Medium density (4 storey) Multi-family Residential.

CARRIED

New Business

**MTI Bylaw
Amendment No.
3032
COW-137-11**

Moved by Councillor Cadorette
Seconded by Councillor Winfrey

That MTI Bylaw Amendment Bylaw No. 3032 be forwarded to Council for introduction and consideration of 1st, 2nd and 3rd readings.

CARRIED

Adjournment

**Adjourn
COW-138-11**

Moved by Councillor Winfrey
Seconded by Councillor Duncan

That this meeting be adjourned.

CARRIED

Adjourn

The meeting adjourned at 8:16 p.m.

Lynn Ketch
Director of Corporate Services

Councillor Sharon Jackson
Chair