

City of Duncan Regular Council Minutes

**The Regular Meeting of City Council was held in the Council Chamber, City Hall,
200 Craig Street, Duncan BC, at 7:30 pm on Monday, August 11, 2008.**

Present Mayor Phil Kent
Councillor Ray Cadorette Councillor Mike Caljouw
Councillor Paul Fletcher Councillor Sharon Jackson
Councillor Ken Newcomb Councillor Jesse Winfrey

Also Present Lynn Ketch – Director of Corporate Services
Peter de Verteuil, Director of Finance
Abbas Farahbakhsh, Director of Public Works

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved by Councillor Jackson
R-209-08 Seconded by Councillor Winfrey
That the Agenda be approved as circulated.

CARRIED

Adoption of Minutes

Minutes Moved by Councillor Cadorette
R-210-08 Seconded by Councillor Jackson
That the Minutes of the Regular Council Meeting of July 14, 2008 be adopted.

CARRIED

Introduction of Late Items

Late Items Moved by Councillor Winfrey
R-211-08 Seconded by Councillor Jackson
That the following late items added to the Agenda:

- Duncan-Cowichan Festival Society request for a letter of support for a Canadian Arts and Heritage Grant (**8.1. Correspondence**).
- Request for Decision from the Director of Public Works regarding the Public Works Fence Line Relocation (**9.6.2. Reports of Staff**).

CARRIED

Correspondence

Duncan-
Cowichan
Festival Society –
Letter of Support
R-212-08

Moved by Councillor Jackson
Seconded by Councillor Caljouw

That Council authorize a letter of support for the Duncan-Cowichan Festival Society to assist in their application for a Canadian Arts and Heritage Grant for funding towards the 30th Annual Duncan-Cowichan Summer Festival in 2009.

CARRIED

Reports of Mayor and Council and Committees

Committee of the
Whole Report –
July 21, 2008
R-213-08

Moved by Councillor Jackson
Seconded by Councillor Winfrey

That items 1 and 2 of the July 21, 2008 Committee of the Whole Meeting Report be adopted:

1. **That** the first three readings of “Automated Voting Machines Authorization and Procedures Bylaw No. 2056, 2008” be rescinded.
2. **That** Council approve the replacement of a bench in Charles Hoey, VC, Memorial Park, on the eastside of Canada Avenue and north of the Cenotaph, with a bench in the style currently being used in the parks, to be donated by the family of the late Mayor Jack Dobson in memory of their mother, Mary Josephine Dobson.

CARRIED

Councillors Newcomb and Winfrey Voted in Opposition to the first resolution “Automated Voting Machines Authorization Bylaw”

Committee of the
Whole Minutes –
July 21, 2008
R-214-08

Moved by Councillor Newcomb
Seconded by Councillor Winfrey

That the Minutes of the Committee of the Whole Meeting of July 21, 2008 be adopted.

CARRIED

Committee of the
Whole Report –
August 5, 2008
R-215-08

Moved by Councillor Newcomb
Seconded by Councillor Jackson

That items 1 -5 of the August 5, 2008 Committee of the Whole Meeting Report be adopted:

1. **That** City Council request Canada Post Corporation to hold public hearings as part of its strategic review process.
2. **That** Council authorize a building assessment of the city-owned building at 198 Government Street, currently being leased to the Valley Seniors’ Organization;
And That the Valley Seniors’ Organization be notified of this process and the results that will inform both parties on the value of either doing a full roof replacement or repairs.

3. **That** in keeping with the June 26, 2006 City of Duncan Policy, City Council approve the August 1, 2008 request from the Royal Canadian Legion, Cowichan Branch #53, to hold the annual Burma Star Cenotaph Ceremony in Charles Hoey Memorial Park on Saturday, August 16, 2008.
4. **Whereas** the Canadian Red Cross is celebrating the 100th anniversary of its creation as a national non-profit volunteer humanitarian organization under *the Canadian Red Cross Society Act, 1909*;
And whereas, under national and international law, the Canadian Red Cross and other National Red Cross and Red Crescent Societies are considered “auxiliary to the public authorities in the humanitarian field”;
And whereas, the mandate of the Canadian Red Cross is to: “In time of peace or war to carry on and assist in work for the improvement of health, the prevention of disease and the mitigation of suffering throughout the world”;
And whereas millions of Canadians and beneficiaries in other countries have been assisted by the Canadian Red Cross for over a century through programs aimed at disaster assistance, emergency preparedness, international aid, assistance and development, health, injury prevention and the promotion of international humanitarian law and humanitarian values;
And whereas the Canadian Red Cross’ Auxiliary Role Project seeks to revitalize the relationships with public authorities at the federal, provincial, territorial and municipal levels so as to better serve the needs of humanity;
Be it resolved that the Council of the City of Duncan expresses its support for the Auxiliary Role Project and in particular the renewal of the framework for cooperation between public authorities and the Canadian Red Cross to better address the humanitarian challenges of the 21st Century by:
- a) working to reinforce the status and roles of the Canadian Red Cross as auxiliary to public authorities in the humanitarian field;
 - b) and reviewing existing measures, arrangements and instruments supporting the relationship.
5. **That** Council request City staff to display all Maquettes in the City Hall foyer in a secure manner;
And That City Council have the totem photo display removed from the City Hall foyer and placed in a new location for reference and safe keeping.

CARRIED

**Committee of the
Whole Minutes –
August 11, 2008**
R-216-08

Moved by Councillor Newcomb
Seconded by Councillor Jackson
That the Minutes of the Committee of the Whole Meeting of August 5,
2008 be adopted.

CARRIED

**Mayor and
Council Reports**

Mayor Kent noted that the 2008 North American Indigenous Games (NAIG) and Tribal Journeys which took place over the past two weeks was an amazing experience and praised the Cowichan Tribes as the host society for a job well done. It brought people from the community together in camaraderie, rejoicing and healing; benefitting everyone.

Councillor Winfrey noted he was unable to participate as a volunteer for NAIG, but did attend a number of events. With the success of the larger community accommodating 15,000 people, he suggested that the community could host events such as the BC Summer Games in the future.

Reports of Staff

**Just Jakes Liquor
License
Extension – Tour
de Rock
Fundraiser**
R-217-08

Moved by Councillor Jackson
Seconded by Councillor Newcomb
That Council advise the Liquor Licensing and Control Branch that it has no objection to a temporary extension of the Licensed Area of Just Jakes Restaurant on August 28, 2008 from 4:00 p.m. to 11:00 p.m. to include the paved area of Craig Street adjacent to the Craig Street Brew Pub and Just Jakes Restaurant (25 & 45 Craig Street – less a lane for emergency vehicle access), in order to accommodate street entertainment, BBQ food service and entertainment for a Tour de Rock fundraising event.

CARRIED

**Public Works
Fence Line
Relocation**
R-218-08

Moved by Councillor Winfrey
Seconded by Councillor Jackson
That Council approve a budget amendment allowing the \$2,500 previously budgeted for “Public Works Video Surveillance” to be used to cover the anticipated shortfall for the pathway through the corner of the Public Works Yard.

CARRIED

Bylaws

**Streets Bylaw
Amendment
Bylaw No. 2057,
2008 (Micro Car
Space)**
R-219-08

Moved by Councillor Caljouw
Seconded by Councillor Jackson
That City of Duncan Streets Bylaw Amendment Bylaw No. 2057,
2008 be introduced and read for the first, second and third time.

CARRIED

**OCP Amendment
Bylaw No. 2058,
2008**
R-220-08

Moved by Councillor Newcomb
Seconded by Councillor Winfrey
That City of Duncan Official Community Plan Amendment Bylaw No.
2058, 2008 be introduced and read for the first and second time.

CARRIED

**Zoning
Amendment
Bylaw No. 2059,
2008**
R-221-08

Moved by Councillor Newcomb
Seconded by Councillor Caljouw
That City of Duncan Zoning Amendment Bylaw No. 2059, 2008 be
introduced and read for the first and second time.

CARRIED

New Business

**Meeting with
Minister of
Community
Development –
2008 UBCM**
R-222-08

Moved by Councillor Newcomb
Seconded by Councillor Jackson
That Council representatives at the 2008 UBCM be authorized to
request a meeting with the Honourable Blair Lekstrom, Minister of
Community Development to discuss boundary restructure.

CARRIED

Councillor Fletcher Opposed

Resolve to go into Closed Meeting

Closed Session
R-223-08

Moved by Councillor Jackson
Seconded by Councillor Cadorette
That the meeting be closed to the public to consider Property Issues
(s.90(1)(e) - Community Charter) and Legal Issues (s.90(1)(g)).

CARRIED

Adjournment

R-224-08

Moved by Councillor Winfrey
Seconded by Councillor Cadorette
That this meeting be adjourned.

CARRIED

The meeting adjourned at 8:05 p.m.

Phil Kent
Mayor

Lynn Ketch
Director of Corporate Services