

## City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:53 pm on Monday, July 19, 2010.

**Present**  
Mayor Phil Kent  
Councillor Ray Cadorette      Councillor Jesse Winfrey  
Councillor Sharon Jackson      Councillor Tom Duncan

**Absent with Notice**  
Councillors Paul Fletcher and Joe Thorne

**Also Present**  
Tom Ireland – Chief Administrative Officer  
Peter de Verteuil – Director of Finance  
Lynn Ketch – Director of Corporate Services  
James van Hemert – Director of Development Services

### **Approval of Agenda**

**Agenda**  
R-152-10  
Moved by Councillor Winfrey  
Seconded by Councillor Jackson

**That** the agenda be approved as circulated.

**CARRIED**

### **Adoption of Minutes**

**Council Minutes**  
R-153-10  
Moved by Councillor Duncan  
Seconded by Councillor Cadorette

**That** the minutes of the Regular Council Meeting of June 21, 2010 be adopted.

**CARRIED**

**Special Council Minutes**  
R-154-10  
Moved by Councillor Cadorette  
Seconded by Councillor Jackson

**That** the minutes of the Special Council meetings of July 5, 2010 be adopted.

**CARRIED**

**Special COW Minutes**  
R-155-10  
Moved by Councillor Jackson  
Seconded by Councillor Winfrey

**That** the minutes of the Special Committee of the Whole meeting of April 20, 2010 and July 12, 2010 be adopted.

**CARRIED**

### **Introduction of Late Item**

**Late Item**  
R-156-10

Moved by Councillor Winfrey  
Seconded by Councillor Cadorette

**That** the Request for Decision from the Director of Finance regarding the Cowichan Commons Trail be accepted as a late item under 3. Unfinished Business.

CARRIED

### **Delegations**

**Age-friendly  
Seniors Safety  
Project Report**

Pam Alcorn, Project Facilitator - City of Duncan Age-friendly Seniors Safety Project, reviewed the Report and the action item recommendations.

R-157-10

Moved by Councillor Jackson  
Seconded by Councillor Duncan

**That** Council accept the Age-friendly Seniors Safety Project report as presented and adopt the action items.

CARRIED

### **Report of the Chief Administrative Officer**

**CAO Report**

The CAO reviewed his monthly report. The report is on file in City Hall.

### **Unfinished Business**

**Cowichan  
Commons Trail**  
R-158-10

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

**That** the City of Duncan and North Cowichan have detailed engineering design completed for all phases of the Downtown Duncan to Cowichan Commons Trail;

**And That** the balance of the Para Transit grant funds be split 60% to North Cowichan to complete construction of Phase 1 Alington Road to Green Road and 40% to the City of Duncan to construct Phase 2 Queens Road to Beverly Street respectively;

**And That** the City's purchasing policy be waived and Creative Engineering be selected to do the detailed design work for the downtown Duncan to Cowichan Commons Trail.

CARRIED

## Correspondence

### **Big Brothers Big Sisters Month Proclamation**

R-159-10

Moved by Councillor Winfrey  
Seconded by Councillor Jackson

**That**, as requested by Big Brothers Big Sisters of the Cowichan Valley, City Council proclaims "September as National Big Brothers Big Sisters month" in the City of Duncan.

CARRIED

## Reports of Mayor and Council and Committees

### **Committee of the Whole Report**

R-160-10

Moved by Councillor Jackson  
Seconded by Councillor Cadorette

**That** the following Committee of the Whole recommendations be approved:

1. **That** City Council support Bill C-466, which would facilitate green commuter choices for Canadians by making employer-provided benefits for transit, carpooling and bicycle commuting tax-free.
2. **That** Council grant approval to award Capital Paving Projects estimated at \$289,660 to Duncan Paving Company as per the breakdown attached to the June 11, 2010 Request for Decision from the Operations Manager.
3. **That** approval be given to move ahead with recommendations of both Tree Assessment Reports (Rotary Park, Philip Street) and modify, remove or otherwise address all concerns identified using public safety and wildlife biodiversity as priorities with a prerequisite mandate to leave the areas in as pristine condition as possible.

CARRIED

### **Committee of the Whole Minutes**

R-161-10

Moved by Councillor Winfrey  
Seconded by Councillor Jackson

**That** the minutes of the Committee of the Whole meeting of July 5, 2010 be adopted.

CARRIED

### **Rail Corridor Report**

R-162-10

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

**That** a letter be written to the Ministry of Transportation thanking them for the significant work done on the Island Corridor Foundation and the Rail Corridor Report, but that City Council requests that they reconsider investing financially in the operation of this valuable rail

service noting that short term investment is necessary for the long term benefit to be realized.

CARRIED

### Reports of Staff

**Building Statistics Report**  
R-163-10

Moved by Councillor Cadorette  
Seconded by Councillor Winfrey

That the Building Statistics Report for the month of June 2010, presented by David Hewetson, Building Inspector, be received and filed.

CARRIED

### Bylaws

**Official Community Plan Amendment Bylaw No. 2095, 2010**  
R-164-10

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

That City of Duncan "Official Community Plan Amendment Bylaw No. 2095, 2010" be given third reading, as amended, and adopted.

CARRIED

**Zoning Amendment Bylaw No. 2096, 2010**  
R-165-10

Moved by Councillor Duncan  
Seconded by Councillor Jackson

That City of Duncan "Zoning Amendment Bylaw No. 2096, 2010" be given third reading and adopted.

CARRIED

**Security False Alarm Bylaw No. 2091, 2010**  
R-166-10

Moved by Councillor Winfrey  
Seconded by Councillor Cadorette

That City of Duncan "Security False Alarm Bylaw No. 2091, 2010" be adopted.

CARRIED

**Municipal Ticket Information Amendment Bylaw No. 2094, 2010**  
R-167-10

Moved by Councillor Cadorette  
Seconded by Councillor Jackson

That City of Duncan "Municipal Ticket Information Amendment Bylaw No. 2094, 2010" be adopted.

CARRIED

**Fees and Charges Bylaw No. 2090, 2010**  
R-168-10

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

That City of Duncan "Fees and Charges Bylaw No. 2090, 2010" be

adopted.

CARRIED

**Adjournment**

**Adjourn**  
R-169-10

Moved by Councillor Winfrey  
Seconded by Councillor Duncan

**That** this meeting be adjourned.

CARRIED

The meeting adjourned at 8 58 p.m.

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Lynn Ketch  
Director of Corporate Services

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Mayor Phil Kent