

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:30 p.m., October 10, 2006.

**Present:** Mayor Phil Kent; Councillors Ray Cadorette, Paul Fletcher, Sharon Jackson, and Jesse Winfrey.

**Absent with Notice** Councillor Ken Newcomb, Mike Caljouw

**Also Present:** Tom Ireland – CAO, Peter de Verteuil – Director of Finance, Lynn Ketch – Director of Corporate Services and Cheryl Wirsz - Incoming Director of Corporate Services.

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

### **Approval of Agenda**

**Agenda** Movd. Councillor Winfrey  
Secd. Councillor Jackson  
THAT the Agenda for the October 10, 2006 Regular Meeting of City Council be approved.

CARRIED

### **Adoption of Minutes**

**Minutes** Movd. Councillor Cadorette  
Secd. Councillor Jackson  
THAT the Minutes of the Regular Meeting of City Council held September 25, 2006 be adopted.

CARRIED

### **Report of the Chief Administrative Officer**

**CAO Report** The Chief Administrative Officer briefed Council on the following items:

- Draft dangerous dog bylaw has been circulated
- Bundock Avenue Acute and Assisted Care Facility update – conditions and approvals from the Ministry of Transportation
- Strategic Projects have been reviewed and assigned to Staff
- Attempting resolution of the 7-11 Store challenges
- Working with Freshwater Fisheries Society to determine ownership of the streambed and discharge channel
- Evans Street concrete near completion with paving anticipated shortly
- Attempting to have the crosswalks painted in the downtown
- Ms Wirsz commenced employment on October 2

### **Unfinished Business**

**Development Variance Permit - 715~725 Canada Avenue** Movd. Councillor Jackson  
Secd. Councillor Winfrey  
THAT Council approve the Development Variance Permit for a 2.52 m encroachment into the required front yard setback on Third Street to allow for a 10 foot [3 m] portion of sunscreen immediately adjacent to the existing building.

CARRIED

**Correspondence****Minister of Citizenship and Immigration - Citizenship Week**

Movd. Councillor Jackson  
 Secd. Councillor Cadorette  
THAT the Council of the City of Duncan proclaim the week of October 16 to October 22, 2006 as “Canada’s Citizenship Week” in the City of Duncan.

CARRIED**Ministers of Children and Family Development and State for Child Care**

Movd. Councillor Winfrey  
 Secd. Councillor Cadorette  
THAT the correspondence be received and filed.

CARRIED**Island Medical Program**

The CAO was requested to obtain more information regarding time and place of the upcoming meeting.

**Martha Lescher**

Movd. Councillor Jackson  
 Secd. Councillor Cadorette  
THAT the item be referred to the budget review process.

CARRIED**Reports of Committees, COTW and Commissions**Finance Committee**Warrant**

Movd. Councillor Fletcher  
 Secd. Councillor Jackson  
THAT Warrant #9-2006 for \$77, 990.54 for the month of September be accepted.

CARRIEDPublic Works Committee

For consideration were the minutes of October 2, 2006 meeting.

**Power at the corner of Jubilee and Kenneth Streets**

Movd. Councillor Jackson  
 Secd. Councillor Cadorette  
THAT the estimated cost of \$1000 to supply power for Christmas decorations at the corner of Kenneth and Jubilee, be expended from the Christmas Decoration Capital Budget.

CARRIED**Tragic Fire - Thursday, October 5, 2006**

Movd. Councillor Winfrey  
 Secd. Councillor Jackson  
THAT the City write the municipal and city firefighters commending their efforts in their recent fire fighting efforts.

CARRIED**Reports from Council**

Councillor Cadorette reported that he attended:

- the OCP workshop on Building Strong Neighbourhoods on September 26, 2006
- Duncan Cowichan Chamber Board Meeting on October 3, 2006

**Reports from Staff**

Movd. Councillor Jackson  
 Secd. Councillor Winfrey  
THAT the Building Statistics Report for the month of September 2006 be received.

CARRIED

**Bylaws****Exemption from Taxation Bylaw No. 2010, 2006 (Not-for-Profit/Places of Worship)**

Movd. Councillor Jackson  
 Secd. Councillor Winfrey  
THAT third reading of "City of Duncan Exemption from Taxation Bylaw No. 2010, 2006 (Not-for-Profit/Places of Worship)" be rescinded.

**CARRIED****Exemption from Taxation Bylaw No. 2010, 2006 (Not-for-Profit/Places of Worship)**

Movd. Councillor Jackson  
 Secd. Councillor Cadorette  
THAT "City of Duncan Exemption from Taxation Bylaw No. 2010, 2006 (Not-for-Profit/Places of Worship)" be read a third time as amended.

**CARRIED****Question Period - Council**

Councillor Fletcher asked about the banners in Charles Hoey Park. The Director of Finance advised that this will be discussed at the DBIA as there is some money available.

Councillor Fletcher also asked about the landscaping at Griffiths Plumbing. The CAO will follow up.

**NEW BUSINESS****Councillor Newcomb – Request for Extended Absence**

Movd. Councillor Jackson  
 Secd. Councillor Winfrey  
THAT Council give permission for Councillor Newcomb to be absent for 4 council meetings.

**CARRIED****Recognition of Tragic Fire**

Movd. Councillor Jackson  
 Secd. Councillor Winfrey  
THAT the City of Duncan acknowledge the loss and provide condolences to the family and to the Tribes;  
AND FURTHER THAT the City of Duncan acknowledges the bravery of Mr. August in his efforts to assist during the fire.

**CARRIED.****Closed Session**

Movd. Councillor Cadorette  
 Secd. Councillor Jackson  
THAT this Regular Council meeting be closed to the public to consider items under the following Sections of the Community Charter:

- 90(1)(e) – the acquisition, disposition or expropriation of land.

**CARRIED**

The meeting was closed to the public at 8:04 p.m. and Council rose without reporting at 8:41 p.m.

**Adjournment**

Movd. Councillor Jackson  
 Secd. Councillor Cadorette  
THAT this Meeting of City Council adjourn.

**CARRIED****Confirmed:****Certified Correct:**


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 Phil Kent, Mayor

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 Lynn Ketch, Director of  
 Corporate Services