

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 pm on Monday, February 26, 2007.

Present Mayor Phil Kent
Councillor Ray Cadorette Councillor Mike Caljouw
Councillor Jesse Winfrey Councillor Sharon Jackson

Absent with Notice Councillors Paul Fletcher and Ken Newcomb

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Cheryl Wirsz – Director of Corporate Services

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved Councillor Winfrey
Seconded Councillor Jackson
R-45-07 **That** the agenda be approved as circulated.

CARRIED

Adoption of Minutes

Minutes Moved Councillor Cadorette
Seconded Councillor Caljouw
R-46-07 **That** the minutes of the February 12, 2007 Regular Council meeting be adopted.

CARRIED

Introduction of Late Items

Late Items Moved Councillor Jackson
Seconded Councillor Winfrey
R-47-07 **That** item 14 be added to the agenda for the purposes of discussing property and legal issues.

CARRIED

Reports of Mayor and Council and Committees

Committee of the
Whole Report –
February 19, 2007

Moved Councillor Caljouw
Seconded Councillor Jackson

That the following items from the February 19, 2007 Committee of the Whole Report be adopted:

R-48-07

1. **That** the Committee of the Whole recommend to Council that the attached policy replace the existing Scroll of Honour Policy.
2. **That** the Committee of the Whole recommend that Council approve the OCP Consultation Process as outlined in the report dated February 8, 2007 from the Director of Corporate Services.
3. **That** the Committee of the Whole recommend to Council to hire Paul Rollo of Paul Rollo and Associates to examine the economic implications of the proposed OCP with a maximum upset fee of \$7000 using a clearly defined area;
And that Council agrees to waive the purchasing policy.
4. **That** the two attached draft zoning amendment bylaws [2019 and 2020] be forwarded to Council for consideration of 1st and 2nd reading;
And That it be recommended to Council that the public hearing be waived and the public notice occur in its place.
5. **That** it be recommended to Council that the 24 flower baskets that are displayed along the north and south sides of Trunk Road from Trans Canada Highway to Duncan Street be eliminated.
6. **That** Committee of the Whole authorize staff to accept the tender from Brunnell Construction in the amount of \$299,853.83 for the final phase 3 I and I project [Duncan and Brae] and that Council ratify acceptance of the tender.
7. **That** it be recommended to Council that based on the lack of conformance with both the Sign Bylaw and in particular the Design Guidelines, that the application (DVP-??-06) for a new, larger, sign Variance for Coronation Mall not be approved or considered any further the Committee of the Whole not recommend approval of the Development Variance Permit application for a larger, new sign;
And That the applicant be advised that re-facing of the existing sign may be done, under permit, provided the size of the sign does not exceed the 8.4 m² (90 sq. ft.) as permitted by the Development Variance Permit issued February 12th, 1996;
And That if the applicant wishes to replace the existing sign, the new sign be in accordance with the Design Guidelines and the proposed new Sign Bylaw.

CARRIED

Chesterfield Sportsplex Water Service Grant Resolution from the Committee of the Whole

R-49-07

Moved Councillor Caljouw
Seconded Councillor Jackson

That Committee of the Whole recommend to Council that the City continue to provide the free water grant to the Chesterfield Sportsplex as originally intended, regardless of consumption;

And That the Society's financial statements reflect the actual water costs.

CARRIED

Committee of the Whole Minutes – February 19, 2007

R-50-07

Moved Councillor Jackson
Seconded Councillor Winfrey

That the minutes of the February 19, 2007 Committee of the Whole be adopted.

CARRIED

Mayor and Council Reports

Councillor Cadorette reported that he attended the CVRD Regional Services Committee meeting with Mayor Kent, Councillors Caljouw, Winfrey and Fletcher and the Director of Corporate Services on February 22, 2007 regarding regional growth strategy, and that on February 26, 2007 he attended the NAIG presentation regarding business/partnering opportunities.

Councillor Winfrey attended the Conversation on Health Care Professionals' Focus Group in Nanaimo on February 23.

Councillor Caljouw commented on how worthwhile the CVRD Regional Growth Strategy meeting was and hopes it will work.

Mayor Kent met with Chief Alphonse and the Cowichan Tribes Land Manager with the CAO on February 20 to continue regular dialogue. February 14 was the CVRD Board Meeting and the regional parks plan was ratified at that meeting. The Mayor hosted the Duncan 3rd Scout Troop on February 15 wherein they earned their citizenship badges. On Feb 18 the Mayor attended the Scout 100 Year Anniversary event at the Duncan Mall, attended the February 20 pool design committee meeting, a sub regional transit meeting on February 21, and the regional growth strategies presentation at the CVRD on February 22.

Reports of Staff

Casual / On-Call Building Inspector

R-51-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That in the interest of continuity of City Operations, building inspections, the examination of building plans, and to provide assistance during times of significant building and development activity, City Council designate Thorbjorn [Thor] Repstock as a Building Inspector for the City of Duncan for the purposes of filling the position of Casual/On Call Building Inspector, until such time as this designation is revoked.

CARRIED

Corporate City Credit Card

R-52-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That the City of Duncan contract with BMO Bank of Montreal to supply Corporate Credit Cards for the Chief Administrative Officer and the Director of Finance each with a limit of \$5000;

And That the Mayor and the Director of Corporate Services be authorized to sign the necessary contracts on the City's behalf.

CARRIED

Toilet Rebate Policy

R-53-07

Moved Councillor Cadorette
Seconded Councillor Caljouw
That the City of Duncan Toilet Rebate Policy be replaced with the following:
THAT owners of buildings connected to both the City of Duncan water and sewer utilities that replace a 13 Litre or 20 Litre flush toilet in their building with a Low (6litre) or Dual flush (3/6litre) toilet, be provided with a rebate if they provide satisfactory evidence of the replacement and of the appropriate disposal/destruction of the old toilet;

AND THAT where the replacement toilet is a Low flush model the rebate shall be \$60 and where the replacement toilet is a Dual flush model the rebate shall be \$100;

AND THAT there be a lifetime maximum of two rebates per dwelling unit or commercial unit;

AND FURTHER THAT where new construction is occurring, property owners be provided with a rebate of the difference between the two rebates (\$40) when the new installation is a Dual flush (3/6) model with no maximum number of rebates.

CARRIED

2007 Flower Baskets

R-54-07

Moved Councillor Jackson
Seconded Councillor Caljouw

That Council authorize the purchase of 125 flower baskets from Providence Farm for the quoted price of \$50/basket, recognizing R&R Nurseries bid of \$45/basket, yet acknowledging a desire to support the local economy with a community minded organization.

R-55-07

Moved Councillor Jackson
Seconded Councillor Winfrey

That the motion 'that Council authorize the purchase of 125 flower baskets from Providence Farm for the quoted price of \$50/basket, recognizing R&R Nurseries bid of \$45/basket, yet acknowledging a desire to support the local economy with a community minded organization' be amended by changing the words 'community minded organization' to be the words 'a charitable organization that does a great deal in the community'.

CARRIED

R-54-07

Voting was then held on the original motion as amended:

That Council authorize the purchase of 125 flower baskets from Providence Farm for the quoted price of \$50/basket, recognizing R&R Nurseries bid of \$45/basket, yet acknowledging a desire to support the local economy with a charitable organization that does a great deal in this community.

CARRIED

December 2006 and January 2007 Warrant

R-56-07

Moved Councillor Cadorette
Seconded Councillor Winfrey

That the December 2006 and January 2007 Warrants be received and filed.

CARRIED

Safe Harbour Designation for City Hall

R-57-07

Moved Councillor Jackson
Seconded Councillor Cadorette

That Council recognizes the efforts of staff in the Safe Harbour Program and the subsequent designation of City Hall as a Safe Harbour Site, welcoming and supporting diversity.

CARRIED

Bylaws

Introduction, 1st and 2nd Reading – Bylaw 2019 –

Moved Councillor Caljouw
Seconded Councillor Jackson

That City of Duncan Zoning Amendment Bylaw No. 2019, 2007 be

RM3 and RM4 zones

R-58-07

given 1st and 2nd reading;

And That the public hearing for Bylaw 2019 be waived.

CARRIED

Introduction, 1st and 2nd Reading – Bylaw 2020 – C1 zone

R-59-07

Moved Councillor Jackson
Seconded Councillor Caljouw

That City of Duncan Zoning Amendment Bylaw No. 2020, 2007 be given 1st and 2nd reading;

And That the public hearing for Bylaw 2020 be waived.

CARRIED

Question Period

- It was asked what the process of how a resident that is 55 could defer their taxes as per the new Provincial Budget? The Director of Finance advised that the forms are available at the front counter.
- The status of the quality of the pothole mix investigation is ongoing.

Resolve to go into Closed Meeting

Closed Session

R-60-07

Moved Councillor Jackson
Seconded Councillor Winfrey

That this regular council meeting be closed to the public to consider Property Issues (s.90(1)(e) and Legal Issues (s.90(1)(g) as per the *Community Charter*.

CARRIED

Adjournment

R-61-07

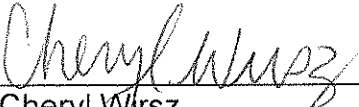
Moved Councillor Winfrey
Seconded Councillor Cadorette

That this meeting be adjourned.

CARRIED

The meeting adjourned at 8.10 p.m.

Phil Kent
Mayor



Cheryl Wirsz
Director of Corporate Services