

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 pm on Monday, May 14, 2007.

Present Mayor Phil Kent
Councillor Ray Cadorette Councillor Mike Caljouw
Councillor Paul Fletcher Councillor Sharon Jackson
Councillor Jesse Winfrey

Absent with Notice Councillor Ken Newcomb

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Cheryl Wirsz – Director of Corporate Services
Lynn Ketch – Temporary Director of Corporate Services

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved Councillor Jackson
Seconded Councillor Cadorette
R-130-07 **That** the agenda be approved as circulated.

CARRIED

Adoption of Minutes

Minutes Moved Councillor Caljouw
Seconded Councillor Jackson
R-131-07 **That** the minutes of the April 22, 2007 Special Council meeting be adopted.

CARRIED

R-132-07 Moved Councillor Winfrey
Seconded Councillor Cadorette
That the minutes of the April 23, 2007 Regular Council meeting be adopted.

CARRIED

R-133-07 Moved Councillor Jackson
Seconded Councillor Winfrey
That the minutes of the April 30, 2007 Special Council meeting be adopted with the addition of the mover and seconder for Resolution COW-147-07.
CARRIED

R-134-07 Moved Councillor Winfrey
Seconded Councillor Jackson
That the minutes of the May 7, 2007 Special Council meeting be adopted.
CARRIED

Delegations

**Terry Manhas –
763 Castle Street** Mr. Manhas was present to discuss parking issues in the dead-end portion of Castle Street due to its proximity to McAdam Park. He suggested a solution would be to install signage prohibited parking in this area and to paint yellow curb lines in order that he can utilize his driveway and to allow proper access for emergency vehicles.

Correspondence

**Warren Chapman –
Tree Bylaw**
R-135-07 Moved Councillor Winfrey
Seconded Councillor Cadorette
That the May 3, 2007 e-mail from Warren Chapman regarding the status of a Tree Bylaw be received and filed.
CARRIED
COUNCILLOR FLETCHER OPPOSED

**Hire a Student
Week**
R-136-07 Moved Councillor Winfrey
Seconded Councillor Caljouw
That June 4 – 8, 2007 be proclaimed as Hire a Student Week;
And That Service Canada Centre for Youth be authorized to use the Silver Bridge Banner Pole for the month of June.
CARRIED

Falun Dafa Month
R-137-07 Moved Councillor Jackson
Seconded Councillor Cadorette
That Falun Dafa Month be proclaimed as per the request from the Falun Dafa practitioners in BC.
CARRIED

Composting
R-138-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That Ms. Rhode be advised that the City of Duncan is investigating the issue of implementing a compost program.

CARRIED

Reports of Mayor and Council and Committees

Report of Junior Council
R-139-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That items 1-19 of the Report of the April 26, 2007 Junior Council Meeting be received;
And That the minutes of the April 26, 2007 Junior Council meeting be received and filed.

CARRIED

Referral to Committee of the Whole
R-140-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That the Report of the April 26, 2007 Junior Council Meeting be referred to a Committee of the Whole meeting.

CARRIED

Committee of the Whole Report
R-141-07

Moved Councillor Fletcher
Seconded Councillor Caljouw
That the following resolutions from the April 30, 2007 Special Committee of the Whole meeting be adopted:

1. **That** Council support Bill C-417 – Canadian Soldiers’ and Peacekeepers’ Memorial Wall Act resolution.
2. **That** staff be directed to prepare a bylaw amendment that would increase the current capital contribution charge for areas outside of the City for new development from \$975 per unit to \$3000 per unit to reflect the needs for future growth and capital projects.
3. **That** the City of Duncan obtain a proposal to provide a detailed capital works plan for the City Water System.
4. **That** the H2O Committee be authorized to use the McAdam Field House as a personal grooming facility for the homeless;
And That the H2O Committee is requested to submit an Operational Plan.
5. **That** Ruby Peter be nominated for the 2007 Canada Post Community Literacy Award.
6. **That** the City of Duncan endorses the continuation of the Annual Food Bank Program;
And That commendation to the city workers involved in the program is offered.

CARRIED

R-142-07

Moved Councillor Fletcher
Seconded Councillor Jackson

That the following resolutions from the May 7, 2007 Committee of the Whole meeting be adopted:

1. **That** the Council deny the request from Elly Hornett for a designated residential parking spot for 148 First Street;
And That Public Works be instructed to ensure that the appropriate signage and road marking be in place for the driveway located at the rear of the property on Tyee Street.
2. **That** Council authorize a \$120 grant to Cowichan Community Kitchens to host their website;
And That future grants be reviewed during upcoming financial deliberations.

CARRIED

Committee of the Whole Minutes

R-143-07

Moved Councillor Jackson
Seconded Councillor Winfrey

That the minutes of the April 30, 2007 Special Committee of the Whole meeting be adopted.

CARRIED

R-144-07

Moved Councillor Jackson
Seconded Councillor Winfrey

That the minutes of the May 7, 2007 Committee of the Whole meeting be adopted.

CARRIED

Mayor and Council Reports

- Councillor Jackson reported on the first NAIG Volunteers' meeting.
- Councillor Cadorette reported that on May 1, 2007, he attended the Duncan-Cowichan Chamber of Commerce Board meeting. The Chamber has advertised for a project manager for the relocation of the Visitor Information Centre & Chamber. The Chamber is also an active member of the graffiti task force. On May 2, 2007, he attended the OCP Open House at City Hall, noting that public reaction/comments were very positive. On May 3, 2007, he attended the Advisory Planning Commission meeting at City Hall. On May 12, 2007, he attended the Cowichan Coalition of Childcare Advocates meeting held at the Cowichan Centre.
- Mayor Kent reported on the May 9, 2007 CVRD meeting wherein the expansion of the Nanaimo airport was discussed and advised that an agreement has been reached with Cowichan Exhibition Society regarding the relocation of the Pioneer Park facilities.

Reports of Staff

**April 2007
Building
Statistics**
R-145-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That the Building Statistics for April 2007 be received and filed.

CARRIED

Photocopier
R-146-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That the Director of Corporate Services and the Mayor be authorized to enter into a contract with Konica Minolta Business Solutions for the purchase of a high speed copier [Konica Bizhub600] at a cost of \$13,084.12, plus taxes to be financed through equipment replacement reserves.

CARRIED

Bylaws

**OCP Bylaw 2030,
2007**
R-147-07

Moved Councillor Caljouw
Seconded Councillor Jackson
That City of Duncan Official Community Plan Bylaw No. 2030, 2007 be given 1st reading.

CARRIED

**Financial Plan
Bylaw 2022, 2007**
R-148-07

Moved Councillor Jackson
Seconded Councillor Caljouw
That City of Duncan Financial Plan Bylaw No. 2022, 2007 be adopted.

CARRIED

**Tax Rate Bylaw
2023, 2007**
R-149-07

Moved Councillor Jackson
Seconded Councillor Caljouw
That City of Duncan Tax Rates Bylaw No. 2023, 2007 be adopted.

CARRIED

New Business

Mayor Kent advised of correspondence from the Premier congratulating the City on its 95th Anniversary (March 4) and introduced Ms. Ketch, who will be the Temporary Director of Corporate Services while Ms. Wirsz is at LGMA and on vacation.

Adjournment

R-150-07

Moved Councillor Winfrey
Seconded Councillor Jackson
That this meeting be adjourned.

CARRIED

The meeting adjourned at 8.20 p.m.

Phil Kent
Mayor

Cheryl Wirsz
Director of Corporate Services