

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 p.m. on Tuesday, November 13, 2007.

Present Mayor Phil Kent
Councillor Ray Cadorette Councillor Mike Caljouw
Councillor Paul Fletcher Councillor Sharon Jackson
Councillor Jesse Winfrey Councillor Newcomb

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Tamie Nohr – Recording Secretary

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved by Councillor Newcomb
Seconded by Councillor Cadorette
R-339-07 **That** the agenda be approved as circulated.

CARRIED

Adoption of Minutes

Minutes of Regular Meeting of Council October 22, 2007 R-340-07
Moved by Councillor Cadorette
Seconded by Councillor Winfrey
That the minutes of the Regular Council meeting of October 22, 2007 be adopted.

CARRIED

Minutes of the Special Meeting of Council October 22, 2007 R-341-07
Moved by Councillor Caljouw
Seconded by Councillor Cadorette
That the Minutes of the Special Meeting of Council of October 22, 2007 be adopted.

CARRIED

Public Hearing and Statutory Hearings

Public Hearing Council temporarily adjourned to go into Public Hearing at 7:36 p.m.
The Regular Meeting was reopened at 7:39 pm.

Introduction of Late Items

Late Items Moved by Councillor Jackson
Seconded by Councillor Newcomb

R-342-07

That item 13.1 DBIAS – Fireworks at Celebration of Community Spirit and Item 13.2 North Cowichan – Aquatic Two Tier Registration be added to the Agenda under the heading New Business.

CARRIED

Report of the Chief Administrative Officer

CAO Report

- Participated in the Council's strategic priorities update.
- Attended a meeting in Parksville with Malaspina University College, School District 79, representatives from the Ministry of Education, the District of North Cowichan, and Trillium Business Strategies to try to ensure that all parties were doing their utmost to support Cowichan Place.
- Met with the District of North Cowichan and Trillium Business Strategies regarding the School District's potential site at Cowichan Place.
- Met with representatives of the Cowichan Tribes to discuss signalization at Cowichan Way and Trunk Road, the roundabout at Allenby and Government, an extension of Station Street, and servicing needs for the Makola Housing projects at the mound.
- Met with the District of North Cowichan, the CP3 Holders and their representatives, regarding the Sewage lagoons.
- Prepared Notices for Ketz Pacific Construction's proposed Licence of Occupation along Al Wilson Grove.
- Received an enquiry regarding the need for a Development Permit for Riverstone condominiums.

Correspondence

Cowichan News
Leader –
Cowichan
Sweaters
R-343-07

Moved by Councillor Jackson
Seconded by Councillor Cadorette
That the City of Duncan write a letter to Premier Gordon Campbell supporting the Cowichan Sweater as an Olympic Uniform.

CARRIED

Cowichan
Musical Society –
Banner Pole
Request
R-344-07

Moved by Councillor Jackson
Seconded by Councillor Caljouw
That the Cowichan Musical Society's request to use the Silverbridge Banner Pole for the month of January 2008 be approved.

CARRIED

Reports of Mayor and Council and Committees

Report of the
Committee of the
Whole Meeting
R-345-07

Moved by Councillor Newcomb
Seconded by Councillor Jackson
That items 1 – 4 of the November 5, 2007 Committee of the Whole Meeting be adopted.

- (1) **That** the August 28, 2007 letter from COPE regarding public power and independent power production be sent to the Minister of Energy Mines and Petroleum Resources for response.
- (2) **That** the Council advise the Cowichan Valley Regional District that it supports the CVRD becoming the local government partner for the existing ParaTransit System, effective January 2, 2008, in order to expand HandiDART service to other areas in the Cowichan Valley.
And that Volunteer Cowichan continue to be the ParaTransit operator
- (3) **That** the month of November 2007 be proclaimed as Adoption Awareness Month in the City of Duncan.
- (4) **That** Chew Excavation be awarded the contract for replacement of Ryall Road watermain, and repairs to section of watermain under Canada Avenue Bridge totaling \$227,549.14.

CARRIED

Minutes of the Committee of the Whole October 29, 2007
R-346-07

Moved by Councillor Winfrey
Seconded by Councillor Jackson
That the Minutes of the Committee of the Whole Meeting of October 29, 2007 be adopted.

CARRIED

Minutes of the Committee of the Whole Meeting October 30, 2007
R-347-07

Moved by Councillor Newcomb
Seconded by Councillor Cadorette
That the Minutes of the Committee of the Whole Meeting of October 30, 2007 be adopted.

CARRIED

Minutes of the Committee of the Whole November 5, 2007
R-348-07

Moved by Councillor Caljouw
Seconded by Councillor Cadorette
That the Minutes of the Committee of the Whole Meeting of November 5, 2007 be adopted.

CARRIED

Minutes of the Committee of the Whole November 6, 2007
R-349-07

Moved by Councillor Newcomb
Seconded by Councillor Jackson
That the Minutes of the Committee of the Whole Meeting of November 6, 2007 be adopted.

CARRIED

Report from Mayor

Mayor Kent reported that on October 23, 2007, he attended the Women's Cutting at the Train Station, a celebration of the restoration to the train station. He said that it was a nice celebration and well attended. He spoke about the October 29th Strategic Planning meeting as well as his meeting with the Regional District regarding

their priority budget setting. He attended the Regional Advisory Committee for the Island Central Trust meeting on November 6 where they discussed applications to the Trust. The Community Policing graduation was on November 7, there were eleven grads this year. Additionally, on November 10th, the Mayor and Councillor Cadorette attended the Success by Six Gala.

Reports from Council

Councillor Jackson reported that she attended the November 13, 2007 meeting of the Cowichan Community Kitchen. Their program has been very successful and they are in the process of putting a manual together for other agencies to use.

Councillor Newcomb attended the November 7th DBIAS meeting. The DBIAS asked if the City Square Stage tent could be put up for the November 30th 'Lights up Event'. The five year mandate renewal proposal has been going well. They have had two 'Coffee Clutches', information sessions for the general public and plan two more one on November 19th at the Warmland Café and the other on November 22nd at Power Lunch. They are also in the final stages of editing a 'Safe Streets' brochure and hope to have it out by the New Year. Additionally, DBAIS is trying to coordinate with Cowichan Bay to have events between the two communities when the torch comes in to Cowichan Bay during the Spirit of Cowichan. However they have run into a road block because of the lack of transportation between the two communities. Councillor Newcomb asked the Mayor if he could forward this to the CVRD. The DBIAS has lost their sponsor for fireworks this year and is currently looking for other sponsors.

Councillor Caljouw reported that he attended the Legion's 'Flag Raising' ceremony on November 4, 2007 and Remembrance Day Ceremony on November 11, 2007.

Councillor Cadorette reported that he was present at the November 6th Chamber of Commerce meeting. The Chamber is working diligently on the relocation of the Visitor Info Centre. He also attended the Success by Six Gala, a celebration of Cowichan Valley businesses and residents providing early childcare.

Bylaws

**Bylaw No. 2037,
2007 Amendment**

R-350-07

Moved by Councillor Caljouw
Seconded by Councillor Cadorette

That Official Community Plan Amendment Bylaw No. 2037, 2007 be given 3rd reading and be adopted.

CARRIED

- Bylaw No. 2036 Amendment**
R-351-07
Moved by Councillor Newcomb
Seconded by Councillor Jackson
That Building bylaw Amendment Bylaw No. 2036 be adopted.
CARRIED
- Bylaw No. 2038 Amendment**
R-352-07
Moved by Councillor Jackson
Seconded by Councillor Caljouw
That Miscellaneous Bylaw Amendment Bylaw No. 2038 be adopted.
CARRIED
- Bylaw No. 2039, 2007**
R-353-07
Moved by Councillor Newcomb
Seconded by Councillor Winfrey
That Municipal Ticket Information System Implementation Bylaw No. 2039, 2007 be adopted.
CARRIED
- Bylaw No. 2040, 2007**
R-354-07
Moved by Councillor Cadorette
Seconded by Councillor Newcomb
That Delegation Bylaw No. 2040, 2007 be adopted.
CARRIED
- Bylaw No. 2041, 2007 Amendment**
R-355-07
Moved by Councillor Caljouw
Seconded by Councillor Winfrey
That Officers and Officials Bylaw Amendment Bylaw No. 2041, 2007 be adopted.
CARRIED

Question Period

Councillor Jackson asked if a notice to the public will be put out when the work on the Canada Avenue bridge begins. Mr. Ireland advised that public works will do notices.

Councillor Newcomb asked the status of the Christmas Banners. Mr. Ireland reported that public works is in the process of hanging the banners.

New Business

- DBIAS – Fireworks**
R-356-07
Moved by Councillor Jackson
Seconded by Councillor Caljouw
That item 13.1 DBIAS – Fireworks be referred to the next meeting of the Committee of the Whole.
CARRIED
- North Cowichan – Aquatic Two Tier Registration**
R-357-07
Moved by Councillor Caljouw
Seconded by Councillor Newcomb
That the City of Duncan reaffirm their commitment to implementing a two-tier system of registration at the new aquatic facility; and further, that Council request North Cowichan and City staff to draft a policy to be presented for the consideration of both Councils.
CARRIED

Resolve to go into Closed Meeting

Closed Session

R-358-07

Moved by Councillor Jackson
Seconded by Councillor Winfrey

That the meeting be closed to the public at 8:21 p.m. to consider Property Issues (s.90(1)(e) and Personal Information about an identifiable individual who is being considered for a municipal award or honour (s.90[1][b]) of the *Community Charter*.

CARRIED

Adjournment

Adjournment

R-359-07

Moved by Councillor Winfrey
Seconded by Councillor Jackson

That this meeting be adjourned.

CARRIED

The meeting adjourned at 8:27 p.m.

Phil Kent
Mayor

Peter de Verteuil
Deputy Director of Corporate Services