

## City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 p.m. on Monday, February 11, 2008.

**Present** Mayor Phil Kent  
Councillor Ray Cadorette  
Councillor Mike Caljouw Councillor Sharon Jackson  
Councillor Paul Fletcher Councillor Jesse Winfrey

**Absent with Notice** Councillor Ken Newcomb

**Also Present** Tom Ireland – Chief Administrative Officer  
Lynn Ketch – Director of Corporate Services

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

### **Approval of Agenda**

**Agenda** Moved by Councillor Jackson  
Seconded by Councillor Winfrey  
R-37-08 **That** the Agenda be approved as circulated.

CARRIED

### **Adoption of Minutes**

**Minutes** Moved by Councillor Cadorette  
Seconded by Councillor Jackson  
R-38-08 **That** the Minutes of the January 28, 2008 Regular Council Meeting be adopted.

CARRIED

### **Introduction of Late Items**

**Late Items** Moved by Councillor Jackson  
Seconded by Councillor Winfrey  
R-39-08 **That** the following items be added to the Agenda:

- Alternate appointment of a Council representative to the Cowichan Centre Commission in place of Councillor Newcomb until March 31, 2008 – New Business
- E.J. Hughes Legacy Gala Event – New Business.

CARRIED

## **Delegations**

Cowichan  
Valley  
Homelessness  
Proposal

Joe Power, Manager – Cowichan Valley Mental Health and Addictions Services, Vancouver Island Health Authority, addressed Council and provided a history leading up to the Cowichan Valley Homelessness Proposal.

In October 2007, Victoria's Mayor's Task Force *Breaking the Cycle of Mental Health, Addictions and Homelessness* released its report outlining best practices in addressing homelessness and identifying resources required for the Victoria area. VIHA immediately announced funding of \$7.6 million annualized dollars for new resources as a contribution in partnerships with other government and non-government organization.

A November 2007 survey by Cowichan Valley service providers identified that currently there are 190 individuals who are either absolutely homeless or at grave risk of losing their substandard housing.

The proposal identifies a total of \$2,784,654 required annually for a coordinated set of services that can end homelessness in the Cowichan Valley.

Mr. Power requested City Council to send a letter to VIHA CEO Howard Waldner prior to March 31, 2008 outlining its support of the Cowichan Valley Homelessness Proposal.

Mayor Kent suggested to Mr. Power that he submit a letter outlining specific areas that the City could offer support in and Mr. Power said he would do so.

Mr. Power was thanked for his presentation and he left the meeting.

## **Report of the Chief Administrative Officer**

CAO Report

The CAO highlighted the main parts of his February 8, 2008 report to Council.

Moved by Councillor Jackson  
Seconded by Councillor Caljouw

R-40-08

**That** the February 8, 2008 Report of the Chief Administrative Officer be received and filed.

**CARRIED**

## **Unfinished Business**

West-end of  
Station Street –  
Development on  
Reserve Lands

Moved by Councillor Jackson  
Second by Councillor Caljouw  
That the following resolution TABLED at the January 28, 2008

Regular Council Meeting be returned to Council for consideration:

R-41-08 ***That** Council agree to complete the development of Station Street to the boundary of the City, in conjunction with a contribution from Cowichan Tribes of ½ of the cost to construct the street (to a maximum of \$9,000.00), provided the private road proposed to join Station Street is designed and developed to a standard acceptable to the City.”*

**CARRIED**

Moved by Councillor Jackson  
Seconded by Councillor Caljouw

R-42-08 **That** Council agree to complete the development of Station Street to the boundary of the City, in conjunction with a contribution from Cowichan Tribes of ½ of the cost to construct the street (to a maximum of \$9,000.00), provided the private road proposed to join Station Street is designed and developed to a standard acceptable to the City.

**CARRIED**

**ICBC’s Part 7  
Accident Benefits**

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

R-43-08 **That** the City of Duncan endorse the BC Coalition of People with Disabilities’ recommendations for changes to ICBC’s Part 7 Accident Benefits as outlined in the paper Part 7 Accident Benefits: A Time for Change;

**And That** it be recommended to the District of North Cowichan and the CVRD that they similarly endorse these changes.

**CARRIED**

**Correspondence**

**Battery Cage Egg  
Production**

Moved by Councillor Jackson  
Seconded by Councillor Fletcher

R-44-08 **That** the Council of the City of Duncan resolve to encourage Duncan residents:

- As restaurants and caterers in both private and City operations, to highlight the support for and availability of free-range eggs on their menus;
- As consumers, to request the option of purchasing free-range eggs at retail food outlets and restaurants and, where available, choose the free-range option;
- As wholesalers, to highlight the preference for and availability of free-range eggs in their food supply inventories; and
- As retailers, to highlight the preference for and availability of free-range eggs in their food stores;

**And That** caterers of City-run facilities be requested to use only free-range or free-run whole (shell) eggs;

**And That** a letter be written to the Provincial Government, Federal Government and the Canadian Food Inspection Agency stating that Duncan Council opposes battery cage egg production based on the inherent cruelty of confining egg-laying hens in battery cases;

**And That** a letter be written to the Union of BC Municipalities requesting all members to adopt a similar initiative.

CARRIED

COUNCILLOR CALJOUW OPPOSED.

### **Reports of Mayor and Council and Committees**

#### **Committee of the Whole Report**

Moved by Councillor Cadorette  
Seconded by Councillor Caljouw

**That** items 1 - 5 of the February 4, 2008 Committee of the Whole meeting report be adopted:

- R-45-08 1. **That** Councillor Jackson be authorized to replace Councillor Fletcher at the 2008 AVICC.
- R-46-08 2. **That** May 2008 be proclaimed "Multiple Sclerosis Month";  
**And That** City Council approves the MS Carnation Campaign for 2008 in the City of Duncan.
- R-47-08 3. **That** February 18 – 24, 2008 be proclaimed "Heritage Week" in the City of Duncan.
- R-48-08 4. **That** the request from the Royal Canadian Legion, Cowichan Branch #53, for a 4-parking stall loading zone adjacent to 25 Kenneth Street not be approved, noting that it is acceptable for delivery vehicles to double park on City streets while making brief deliveries, provided 4-way flashers are used and the vehicles are not blocking fire hydrants or pedestrian crossings.
- R-49-08 5. **That** City Council fully supports the initiative in the Private Member's Motion M-38 to completely phase out the production and import of items containing Polybrominated Diphenyl Ethers (PBDEs) in Canada.

CARRIED

#### **Committee of the Whole Minutes**

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

- R-50-08 **That** the Minutes of the Committee of the Whole Meeting of February 4, 2008 be adopted.

CARRIED

#### **Mayor and Council Reports**

- Mayor Kent reported on the following:
  - On January 31, he attended the Cowichan Safety Advisory Committee meeting at the CVRD and reviewed projects

such as the Needle Safety Initiative and Planning Safety Lens.

- Also, on January 31, he met with members of the Cowichan Tribes regarding utility use issues.
  - On February 3, he and Councillor Fletcher met and viewed the Somenos Marsh banners painted by students from the Somenos Traditional School, the Adult Learning School and St. Andrew's Church youth group.
  - On February 3, he met Elly Driessen, the new Summer Festival Events Director. Elly was the Special Events Coordinator for many years at UBCM.
  - On February 7, he attended a Graffiti Task Force meeting. A meeting with the Chamber of Commerce and the DBIAS will be scheduled to develop a direct strategy on a Community Cleanup Campaign.
  - The Central Sector Liquid Waste Management Committee has been reestablished. The Committee met on February 7 with CVRD Directors, Chief Hwitsum and Mayor Lefebure. It was a very useful meeting.
- Councillor Caljouw reported that he had a tour of the new pool recently and found it to be a project that the community will be very proud of. He also reported that the January 28 Heart and Stroke Breakfast was the best one held to date.
  - Councillor Cadorette reported that he attended the Community Tourism Foundation meeting on February 4. This was the first meeting for the City of Duncan Tourism Strategy. He also attended the Chamber of Commerce Board meeting on February 5.

### **Reports of Staff**

**Building  
Statistics Report  
– January 2008**

R-51-08

Moved by Councillor Jackson  
Seconded by Councillor Winfrey  
**That** the Building Statistics Report for the month of January 2008 be received and filed.

**CARRIED**

### **Bylaws**

**Officers and  
Officials Bylaw  
Amendment  
Bylaw No. 2047,  
2008**

R-52-08

Moved by Councillor Caljouw  
Seconded by Councillor Fletcher  
**That** City of Duncan Officers and Officials Bylaw Amendment Bylaw No. 2047, 2008 be introduced and given first, second and third reading.

**CARRIED**

### **Question Period**

On a question from Councillor Jackson, the CAO advised that staff have received a preliminary report on the Development Application Review Study. The Consultants appear to be very busy with other projects and the final report is taking much longer to produce than originally promised. There has not been a lot of money spent, but staff will make a decision soon on how to finalize this task.

### **New Business**

**Cowichan Centre  
Commission  
Alternate Director**

R-53-08

Moved by Councillor Cadorette  
Seconded by Councillor Caljouw

**That** Councillor Jackson be appointed as an alternate Director to the Cowichan Centre Commission in place of Councillor Newcomb until March 31, 2008.

**CARRIED**

**E.J. Hughes  
Legacy Gala  
Auction and  
Dinner Event**

R-54-08

The Mayor encouraged all Council Members to attend the E.J. Hughes Legacy Gala Auction and Dinner Event at the Quw'utsun' Cultural Centre on February 23 at 6:00 p.m.

Moved by Councillor Jackson  
Second by Councillor Winfrey

**That** a letter be sent to the E.J. Hughes Legacy Committee inviting them to the next Committee of the Whole meeting on February 18, 2008 to find out what assistance the City can provide to them.

**CARRIED**

### **Resolve to go into Closed Meeting**

**Closed Session**

R-55-08

Moved by Councillor Jackson  
Seconded Councillor Winfrey

**That** this Regular Meeting be closed to the public to consider personal information about an Officer (s.90(1)(a) - *Community Charter*), Property Issues (s.90(1)(e) - *Community Charter*); and, discussions with municipal officers and employees respecting municipal objectives, measures and progress reports (s.90 (1)(l) – *Community Charter*).

**CARRIED**

### **Adjournment**

R-56-08

Moved by Councillor Winfrey  
Seconded by Councillor Cadorette

**That** this meeting be adjourned.

CARRIED

The meeting adjourned at 8:25 p.m.

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Phil Kent  
Mayor

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Lynn Ketch  
Director of Corporate Services