

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC, at 7:30 pm on Monday, February 15, 2010.

Present
Mayor Phil Kent
Councillor Ray Cadorette
Councillor Paul Fletcher
Councillor Joe Thorne
Councillor Tom Duncan
Councillor Sharon Jackson
Councillor Jesse Winfrey

Also Present
Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Lynn Ketch – Director of Corporate Services

Approval of Agenda

Agenda
R-15-10
Moved by Councillor Winfrey
Seconded by Councillor Cadorette
That the Agenda be approved as circulated.

CARRIED

Adoption of Minutes

Minutes
R-16-10
Moved by Councillor Jackson
Seconded by Councillor Duncan
That the Minutes of the January 18, 2010 Regular Council Meeting be adopted.

CARRIED

Introduction of Late Items

Late Items
R-17-10
Moved by Councillor Winfrey
Seconded by Councillor Cadorette
That the following late item be accepted:

- RFD from the Director of Finance re: Centennial Park Trails Award under New Business 12.1.

CARRIED

Delegations

RCMP - 2009 4th Quarter Report
RCMP Inspector Kevin Hewco addressed Council expressing his appreciation at having the City of Duncan as an official contracting partner with the North Cowichan/Duncan Detachment. He introduced newly

recruited Cst. Chris Alward from Halifax, N.S. Cst. Alward has been assigned as one of the City of Duncan's collators. Cst. Alward has taken on the task of addressing the panhandling issue as his community project and part of his field training.

Inspector Hewco reviewed the following items from the report:

- Regional Policing Initiative
- Annual Performance Plan
- Crime Statistics – while the overall numbers are down, the 'Mischief Under \$5K' and 'False Alarm' numbers are still disconcerting. As well, he questioned the 'Municipal Bylaw' figures being reduced from 109 in 2008 to 35 in 2009
At the request from Councillor Thorne, Inspector Hewco advised that he will include statistics from the Cowichan Tribes in the next report.
- Crime Reduction
- Road Safety
- Enhanced Police/Community Relations and Visibility
- Contributing to Safer and Healthier Aboriginal Communities
- Graffiti
11 graffiti files were identified for the 4th quarter of 2009 for the City. Of those 11, 1 file had two young offender males identified as 'chargeable'. The matter was resolved informally when they were tasked with and agreed to the associated clean up.
1 file has 5 young offender males and 2 young offender females involved. A report to Crown Counsel was submitted for a related Break and Enter charge with the graffiti incident believed to be associated. The other 9 files had no suspects identified.
More detailed statistics will be provided for the first ¼ 2010.
The Mayor suggested that a meeting with Crown Counsel regarding the graffiti issue may prove worthwhile and the Inspector agreed.
- Human Resources Status Report
It was noted that with the emergence of the City of Duncan as a Municipal Contracting Partner (over 5,000 population) he has been advised that this will result in a net increase of two (2) Provincial positions to the detachment's strength. There is no firm date as to when this will actually occur as it must be reviewed and approved by RCMP Organization and Classification branch in Vancouver and endorsed by the Federal Minister of Public Safety.
- Prisoner Statistics
He noted that these figures are closely monitored as there is no doubt that the accommodating of prisoners is a 'high risk' and expensive activity, particularly with our aging facility. As the cell block requires significant and expensive modifications, it is hoped that these can be avoided with the planning for a new RCMP Detachment on the horizon with the stakeholders.

- School Programs
- Community Programs
- Victim Services
- Restorative Justice
- Auxiliary Program
- Cowichan Valley Regional Victim Services Unit
- Cowichan Community Policing and Crime Prevention Programs and Services Annual 2009 Report
- Grow Ops
Plain clothes officers have taken down a number of grow ops. With more resources and time, they could be even more successful. The Inspector opined that a large number of Medicinal Marijuana Licenses are being abused.
- Panhandling
RCMP members have been making frequent patrols and addressing panhandling and solicitation concerns on an ongoing basis. As part of Cst. Alward's dedicated project, he will be visiting the local businesses and shops in the Duncan core area to provide education and information to reduce panhandling in this area. Councillor Thorne suggested that Rose Henry from Heritage House in Victoria could be a good resource in problem solving this issue.

In closing, Inspector Hewco suggested that a Committee of the Whole or other working group session could be used for single item issues such as graffiti or panhandling. The Inspector advised that he would like to report to Council more frequently than up to now, and that he will be aiming for a report at least every three months. He also requested that Council advise if they like the format of the report presented tonight or if a different format would be preferred.

Inspector Hewco was thanked for his presentation and he and Cst. Alward left the meeting.

Report of the Chief Administrative Officer

CAO Report

The CAO, Tom Ireland, reviewed his recent report. The report is on file in the office at City Hall.

Correspondence

Coastal Animal Control – Off-Leash Report for Rotary Park R-18-10

Moved by Councillor Jackson
Seconded by Councillor Duncan

That February 3, 2010 letter from Coastal Animal Control Services of BC Ltd. regarding Controlled Off Leash at Rotary Park, be received and filed.

CARRIED

**Easter Seals
Proclamation**
R-19-10

Moved by Councillor Jackson
Seconded by Councillor Cadorette

That Duncan City Council proclaims “March is Easter Seals Month” in the City of Duncan.

CARRIED

**Lymphedema
Awareness
Proclamation**
R-20-10

Moved by Councillor Jackson
Seconded by Councillor Thorne

That Duncan City Council proclaims March 6, 2010 “Lymphedema Awareness Day” in the City of Duncan.

CARRIED

**Kidney Health
Proclamation**
R-21-10

Moved by Councillor Winfrey
Seconded by Councillor Cadorette

That Duncan City Council proclaims “March is Kidney Health Month” in the City of Duncan.

CARRIED

Reports of Committees, COTW and Commissions

**Committee of
the Whole
Report**
R-22-10

Moved by Councillor Duncan
Seconded by Councillor Cadorette

That the following February 1, 2010 Committee of the Whole recommendations be approved:

1. **That** City Council supports an integrated approach and process to flood management and will await support of any project pending release of the findings of the Integrated Flood Management Plan and the review of recent flooding study, both prepared by Northwest Hydraulic Consultants Ltd.
2. **That** City Council accept the January 2010 Proposal for Strategic Planning Facilitation from Paragon Strategic Services Ltd. with a date to be determined.

CARRIED

It was noted that the Strategic Planning Facilitation date has now been set for March 2, 2010 at 6:00 p.m.

**Committee of
the Whole
Minutes**
R-23-10

Moved by Councillor Winfrey
Seconded by Councillor Jackson

That the Minutes of the February 1, 2010 Committee of the Whole Meeting be adopted.

CARRIED

**Totem Pole -
CIBC
R-24-10**

Report of the Totem Committee

Moved by Councillor Fletcher
Seconded by Councillor Thorne

That the temporary removal and reinstallation of the Northwind Spirit Above Killer Whale Totem pole in front of CIBC 116 Station Street on February 21, 2010 with the following conditions be approved:

- insurance be provided;
- that the work be undertaken by the City of Duncan's Public Work Department;
- and that all costs from the above conditions be paid by the Production Company.

CARRIED

Reports of Mayor and Council

Mayor Kent reported on the following:

- On January 17, he attended the \$1,000,000 funding announcement for the Somenos Road ball fields
- On January 28, he attended the flood recovery volunteer appreciation night at the Island Savings Centre
- On January 29, he attended the cross cultural connections, which is a legacy of the North American Indigenous Games on building better relationships and new cultural relationships between aboriginal and non-aboriginal people
- He noted the passing of Owen Finnegan
- While he and other Councillors were unable to attend the Heart and Stroke annual breakfast fundraiser, they made contributions to the event
- On February 4, he attended the panhandling workshop
- Cowichan Communities Health Network will be looking for feedback on all issues of health in the region
- On February 6, he attended the CVRD budget meeting
- On February 8, he attended the Caulfield community meeting
- On February 10, he attended an energy workshop put on by the CV Regional District to develop an efficient energy strategy
- Earlier this evening, he and other stakeholders attended a session regarding the vision for the future of education
- He noted that he would forward the Regional Economic Analysis – overview of the current economy and projections to the rest of Council.

Councillor Duncan reported on the following:

- On January 19, he attended the Crofton Airshed meeting
- He recently attended two 2 Island Savings Centre meetings
- He attended the Cowichan Community Kitchens meeting with Councillor Jackson
- He attended the Cowichan Intercultural Society 'Creating our Home' seminar.

Councillor Winfrey reported on the following:

- On February 9, he attended the tourism planning workshop.

Councillor Thorne reported on the following:

- On February 4, he attended the panhandling forum
- On January 29, he attended the Island Corridor Workshop called 'Get on the Train'
- On February 2, he attended the Chamber of Commerce meeting.

Reports of Staff

**Building
Statistics Report
– January 2010**
R-25-10

Moved by Councillor Cadorette
Seconded by Councillor Jackson

That the Building Statistics Report for the month of January 2010, presented by David Hewetson, Building Inspector, be received and filed.

CARRIED

**Filming of the
Movie
"Wrecked"**
R-26-10

Moved by Councillor Jackson
Seconded by Councillor Duncan

That Council agree to having the Northwind Spirit above Killer Whale Totem, at the corner of Station Street and Craig Street (in front of CIBC), temporarily removed for the filming of the movie "Wrecked", with the Production Company paying, in advance, all the costs of removal and re-installation as well as the cost of insurance for the pole.

CARRIED

Councillor Fletcher requested that the Operations Manager oversee the removal and reinstallation of the totem pole referenced in the foregoing resolution number R-26-10.

**Cowichan Way
Traffic Light
Funding**
R-27-10

Moved by Councillor Jackson
Seconded by Councillor Thorne

That City Council request staff to draft a Development Cost Charge expenditure Bylaw to remove \$106,518 in DCCs for partial funding of the Cowichan Way Traffic Light;

And That City Council approve the remaining costs of the Cowichan Way Traffic light (approximately \$166,000) be funded with Government Street reserve funds.

CARRIED
Councillor Fletcher Opposed

The CAO was requested to advise Council of the plan being developed for the notification process and the timeline schedule.

**Cowichan Way,
Trunk/Duncan
Traffic Signal
Contract
R-28-10**

Moved by Councillor Jackson
Seconded by Councillor Thorne

That the City Council accept the recommendation of Delcan Corporation and award the construction contract for the Trunk Road and Duncan Street – Traffic Signal and Intersection Improvement to Raylec Power Ltd. for the tendered amount of \$190,550.00 Plus Tax;

And that this project be paid for out of 2010 General Capital Fund Budget.

CARRIED

Bylaws

**Fees and
Charges
Amendment
Bylaw No.2087
R-29-10**

Moved by Councillor Winfrey
Seconded by Councillor Jackson

That City Council give first, second and third reading of “Fees and Charges Amendment Bylaw No. 2087, 2010”.

CARRIED

Councillor Fletcher Opposed.

**Delegation
Amendment
Bylaw No.2082
R-30-10**

Moved by Councillor Winfrey
Seconded by Councillor Cadorette

That City Council give first, second and third reading of “Delegation Amendment Bylaw No. 2082, 2010”.

CARRIED

**Building Bylaw
Amendment No.
2079
R-31-10**

Moved by Councillor Cadorette
Seconded by Councillor Thorne

That City of Duncan “Building Bylaw Amendment Bylaw No. 2079, 2010” be adopted.

CARRIED

**Streets Bylaw
Amendment
No.2083
R-32-10**

Moved by Councillor Jackson
Seconded by Councillor Cadorette

That City of Duncan “Streets Bylaw Amendment Bylaw No. 2083, 2010” be adopted.

CARRIED

Councillor Fletcher Opposed.

New Business

**Centennial Park
Trails RFP
Award**
R-33-10

Moved by Councillor Jackson
Seconded by Councillor Duncan

That City Council approve the award of the Centennial Park Trails RFP to Stone Pacific Contracting for the amount of \$63,675 plus tax.

CARRIED

Closed Session

Closed Session
R-34-10

Moved by Councillor Duncan
Seconded by Councillor Jackson

That the meeting be closed to the public under the following section of the *Community Charter*:

- Property Acquisition/Disposition Issues (s.90(1)(e)).

CARRIED

Adjournment

Adjourn
R-35-10

Moved by Councillor Winfrey
Seconded by Councillor Jackson

That this meeting be adjourned.

CARRIED

Adjourn

The meeting adjourned at 9:08 p.m.

Mayor Phil Kent
Chair

Lynn Ketch
Director of Corporate Services