



City of Duncan

**Municipal Ticket Information System Implementation Bylaw
No. 2039, 2007**

(With Amendments to July 19, 2010)

Consolidated for Convenience Only

**Amended by Bylaw No. 2050, 2008 – Adopted March 25, 2008
Amended by Bylaw No. 2061, 2008 – Adopted October 30, 2008
Amended by Bylaw No. 2094, 2010 – Adopted July 19, 2010**

**CITY OF DUNCAN
BYLAW NO. 2039, 2007**

**A BYLAW TO IMPLEMENT MUNICIPAL TICKET INFORMATION SYSTEM
PURSUANT TO THE *COMMUNITY CHARTER S.B.C. 2003***

WHEREAS the *Community Charter* empowers the City, by bylaw, to designate those bylaws for which Municipal Ticket Informations may be used as a means of bylaw enforcement;

AND WHEREAS the *Community Charter* empowers the Council, by bylaw, to authorize the use of any word or expression on a Municipal Ticket Information to designate an offence against a bylaw;

AND WHEREAS the Council deems it expedient to authorize the use of Municipal Ticket Informations for the enforcement of certain bylaws, to authorize the use of certain words or expressions to designate certain bylaw offences, and to set certain fine amounts;

NOW THEREFORE, the Council of the City of Duncan, in open meeting assembled, enacts as follows:

Part 1 Citation

- 1.1 This Bylaw may be cited as “**Municipal Ticket Information System Implementation Bylaw No. 2039, 2007**”.

Part 2 Severability

- 2.1 If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Previous Bylaw Repeal

- 3.1 The Corporation of the City of Duncan Ticket Information Utilization Bylaw, 1990, No. 1589” is hereby repealed:

Part 4 General Provisions

- 1.1 The Bylaws listed in Column 1 of Schedule “A” of this Bylaw may be enforced by means of a ticket in the form prescribed for the purpose of section 264 of the *Community Charter*.
- 4.1 The persons who act in the job positions or titles listed in Column 2 of Schedule “A” to this Bylaw are designated bylaw enforcement officers for the purpose of enforcing the Bylaws listed in Column 1 of Schedule “A” opposite the respective job position.

Reference to Schedule B13 amended to B14 in 4.2 and 4.3 by Amending Bylaw 2050, 2008

- 4.2 The words or expressions set forth in Column 1 of Schedule “B1” through “B14” of this Bylaw designate the offence committed under the bylaw section number appearing in Column 2 of Schedule “B1” through “B14” opposite the respective words of expressions.
- 4.3 The dollar amounts in Column 3 of Schedule “B1” through “B14” of this Bylaw are the fines for the corresponding offences designated in Column 1 of Schedule “B1” through “B14”.

READ A FIRST TIME ON THE 22nd DAY OF OCTOBER, 2007

READ A SECOND TIME ON THE 22nd DAY OF OCTOBER, 2007

READ A THIRD TIME ON THE 22nd DAY OF OCTOBER, 2007

ADOPTED THE 13th DAY OF NOVEMBER, 2007.

Mayor

Deputy Director of Corporate Services

Schedule A Enforcement Officers

Municipal Ticket Information System Implementation Bylaw 2039, 2007

Amended by #2050, 2008

Amended by #2094, 2010

Column 1 Designated Bylaws	Column 2 Designated Bylaw Enforcement Officer
Building Bylaw No. 1848, 1998	Building Inspector Bylaw Enforcement/Compliance Officer RCMP Police Officer
Noise Control Bylaw, 1984	Bylaw Enforcement/Compliance Officer Medical Health Officer Municipal Police Officer
Unsightly Premises Bylaw NO. 1591, 1990	Bylaw Enforcement/Compliance Officer RCMP Police Officer Building Inspector
Business Licence Bylaw No. 1960, 2003	Bylaw Enforcement/Compliance Officer RCMP Police Officer Building Inspector
Bylaw 1451 - Sign Bylaw, 1985	Building Inspector Bylaw Enforcement/Compliance Officer RCMP Police Officer
City of Duncan Screening and Landscaping Bylaw No. 1580, 1989	Building Inspector Bylaw Enforcement/Compliance Officer RCMP Police Officer
City of Duncan Zoning Bylaw No. 1540, 1988	Building Inspector Bylaw Enforcement/Compliance Officer RCMP Police Officer
City of Duncan Off-Street Parking and Loading Bylaw No. 1556, 1988	Building Inspector Bylaw Enforcement/Compliance Officer RCMP Police Officer
Tree Regulation for Public Lands Bylaw No. 1765, 1995	Bylaw Enforcement/Compliance Officer RCMP Police Officer
Anti-Litter Bylaw, 1983 (Bylaw 1417)	Bylaw Enforcement/Compliance Officer RCMP Police Officer
Fireworks Bylaw, 1990 (Bylaw 1621)	Bylaw Enforcement/Compliance Officer RCMP Police Officer
Dog Licence and Control Bylaw No. 2048, 2008	Animal Control Officer Poundkeeper Bylaw Enforcement/Compliance Officer RCMP Police Officer
Animal and Poultry Regulation and Animal Pound Bylaw, 1980 No. 1291	Animal Control Officer Poundkeeper Bylaw Enforcement/Compliance Officer

Column 1 Designated Bylaws	Column 2 Designated Bylaw Enforcement Officer
	RCMP Police Officer
Streets Bylaw No. 1127, 1976	Building Inspector Bylaw Enforcement/Compliance Officer Operations Manager RCMP Police Officer
False Security Alarms Bylaw, 2010	Bylaw Enforcement/Compliance Officer RCMP Police Officer

Schedule B1 Building Bylaw No. 1848, 1998

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Construction work without permit	3. (1)	\$500.00
Use building contrary to permit	3. (2)	\$200.00
Tamper with Notice	3. (3)	\$1,000.00
Variance from plan	3. (4)	\$200.00
Obstruct Authority	3. (5)	\$1,000.00
Failure to consolidate	6. (4) (e)	\$500.00
Occupancy without Permit	6. (11)	\$200.00
Unlawful building move	8. (3)	\$200.00
Failure to post bond for building move	8. (4) (a)	\$200.00
Failure to obtain permit	9. (1)	\$200.00
Failure to obtain inspection	9. (5)	\$200.00
Failure to post permit	10. (1)	\$100.00
Failure to produce plans	10. (2)	\$100.00
Unlawful Canopy	13.	\$200.00
Unlawful occupancy of public space	13. (3)	\$200.00
Unlawful woodstove	14.	\$200.00

Schedule B2 Noise Control Bylaw, 1984

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Make noise that disturbs	B. 1.	\$200.00
Allow noise that disturbs	B. 2.	\$200.00
Amplify sound that disturbs	B. 3.	\$200.00
Maintain noisy animal/bird	B. 4.	\$250.00
Noisy sales	B. 5.	\$200.00
Construction noise outside permitted hours	C. 1	\$500.00
Sunday construction noise for profit	C. 2.	\$500.00
No public address permit	D. 1.	\$200.00
Noisy vehicle	D. 2.	\$200.00

Schedule B3 Unsightly Premises Bylaw N0. 1591, 1990

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Permit rubbish to accumulate	3.	\$150.00
Deposit rubbish in open space	4.	\$250.00
Allow property to become or remain unsightly	5.	\$150.00
Place graffiti	6.	\$500.00
Failure to clear brush and weeds	7.	\$200.00
Allow insect infestation	8.	\$200.00
Failure to remove rubbish	9.	\$200.00
Failure to remove graffiti	9.	\$100.00
Obstruct Inspector	11.	\$1,000.00

Schedule B4 Business Licence Bylaw No. 1960, 2003

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
No business licence	3.1	\$100.00
Failure to obtain additional licence	3.2	\$100.00
Operation prior to application	4.1	\$100.00
Failure to obtain transfer	7.4	\$100.00
Failure to notify of changes	7.5	\$100.00
Failure to post licence	7.6	\$50.00
Failure to renew licence	9.2	\$100.00

Schedule B5 Bylaw 1451 - Sign Bylaw, 1985

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Failure to apply for sign permit	9 (1)	\$100.00
Erect sign before approval	9 (4)	\$100.00
Failure to maintain sign	10 (1)	\$50.00
Failure to remove dangerous sign	10 (2)	\$100.00
Failure to repair sign	10 (3)	\$100.00
Failure to remove abandoned sign	10 (4)	\$100.00
Failure to remove sign after event	10 (5)	\$50.00
Continuing offence	12 (3)	\$50.00

Schedule B6
City of Duncan Screening and Landscaping Bylaw No. 1580,
1989

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Failure to fully landscape	5.1	\$100.00
Failure to screen multi-family	5.2	\$100.00
Failure to screen in commercial zone	5.3	\$100.00
Failure to screen in industrial zone	5.4	\$100.00
Failure to enclose garbage	5.5	\$100.00
Failure to maintain landscaping or screening	5.6	\$100.00
Unlawful overhead Electrical or telephone	5.7	\$500.00

Schedule B7 City of Duncan Zoning Bylaw No. 1540, 1988

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Violate provision of bylaw section no. ____	2.2 (a)	\$100.00
Development contrary to bylaw	2.2 (d)	\$500.00
Failure to comply with order	2.2 (e)	\$500.00
Obstruct authorized entry	2.2 (f)	\$1,000.00
Use or structure contrary to bylaw	4.2	\$500.00
Carry on prohibited use	4.4	\$100.00
Unlawful front yard use	5.4	\$100.00
Unlawful storage of wrecks	5.6	\$100.00
Unlawful storage of heavy equipment or vehicles	5.7	\$100.00
Unlawful accessory building	5.10	\$100.00
Unlawful height	5.11	\$100.00
Corner obstruction	5.13	\$100.00
Unlawful fence	5.14	\$100.00
Unlawful Home Occupation	5.15	\$100.00
Unlawful Bed and Breakfast	5.16	\$100.00
Unlawful Boarding House	5.17	\$100.00
Unlawful setback from watercourse	5.18	\$100.00
Unlawful prefabricated unit	5.19	\$100.00

Schedule B8
City of Duncan Off-Street Parking and Loading Bylaw No.
1556, 1988

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Failure to comply with order	2.2 (e)	\$500.00
Obstruct authorized entry	2.2 (f)	\$1,000.00
Failure to provide or maintain parking	4.1 (a)	\$1,000.00
Failure to provide or maintain loading	4.1 (a)	\$1,000.00
Unlawful size of space	4.5	\$500.00
Unlawful access to parking	4.7	\$100.00
Unlawful parking surface	4.8	\$100.00
Inadequate disabled parking	4.9	\$100.00

Schedule B9
Tree Regulation for Public Lands Bylaw No. 1765, 1995

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Amended by Bylaw No. 2061, 2008

	Column 1 Designated Expression	Column 2 Section	Column 3 Fine
	Failure to plant a replacement tree	7 (a)	\$200.00
	Failure to maintain a replacement tree	7 (b)	\$100.00
#2061	Cut down a tree on public land	8	\$500.00

Schedule B10
Anti-Litter Bylaw, 1983 (Bylaw 1617)

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Unlawful disposal of waste	1	\$100.00

Schedule B11
Fireworks Bylaw, 1990 (Bylaw 1621)

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Unlawful Sale or disposal of fireworks	2	\$100.00
Unlawful Discharge of fireworks in city	3	\$100.00

Schedule B12

The Dog Regulation Licensing and Impounding Bylaw, 1980 No. 1290

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Schedule B12 replaced by Amending Bylaw No. 2050, 2008

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Failure to keep Pound clean	9	\$100.00
Keeping Unlicensed dog	11	\$100.00
Failure to affix Licence	15	\$50.00
Unlawful removal of Licence	17	\$50.00
Allow incompetent person to care for dog	21	\$50.00
Running at Large	22	\$100.00
Allow dog to obstruct others	23	\$100.00
Allow dog to harass or molest person	24 (a)	\$200.00
Allow dog to assault person	24 (b)	\$200.00
Allow dog to chase vehicle or cyclist	24 (c)	\$200.00
Allow dog to harass an animal	24 (d)	\$200.00
Allow dog to damage property	24 (e)	\$200.00
Allow dog to bark excessively	24 (f)	\$200.00
Keeping more than 3 dogs	25	\$100.00
Unleashed dog in Park	26	\$150.00
Failure to remove excrement	27	\$50.00
Unlawful disposal of excrement	28	\$50.00
Failure to confine dog in heat	29	\$50.00
Keep habitually noisy dog in city	30	\$200.00
Failure to compensate City	31	\$200.00
Unlawful release of dog	35	\$100.00
Failure to pay outstanding fees	37	\$200.00
Failure to produce Licence	43	\$100.00
Obstruct Officer	46	\$1,000.00
Unlawful removal of dog	47	\$100.00
Failure to muzzle Dangerous dog	50	\$100.00
Failure to confine Dangerous dog	51	\$200.00
Unlawful enclosure	52	\$100.00
Failure to post Dangerous Dog signage	53	\$100.00
Failure to advise of Dangerous Dog at large	54	\$200.00
Failure to notify of Dangerous Dog address change	55	\$100.00
Failure to notify of Dangerous Dog attack	56	\$200.00
Failure to maintain Dangerous Dog insurance	57	\$200.00

Schedule B13 Animal and Poultry Regulation and Animal Pound Bylaw, 1980 No. 1291

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Keeping poultry or swine in city	2 (a)	\$100.00
Too many rabbits or guinea pigs	2 (b)	\$50.00
Unclean animal shelter	2 (c)	\$100.00
Allow animal to trespass on public property	5 (a)	\$50.00
Allow animal to trespass on private property	5 (b)	\$50.00
Retake impounded animal	9 (a)	\$1,000.00
Obstruct poundkeeper	9 (a)	\$1,000.00
Unlawful demand of fees	9 (d) (i)	\$100.00
Neglect of impounded animal	9 (d) (iii)	\$100.00
Failure to keep books	9 (d) (v)	\$100.00
Failure to quarantine animal	9 (d) (vi)	\$100.00
Fail to give notice	9 (d) (vii)	\$100.00
Damage a person	9 (d) (viii)	\$100.00

Schedule B14

Streets Bylaw 1976

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Schedule B14 added by Amending Bylaw No. 2050, 2008

Amended by Bylaw No. 2061, 2008

	Column 1 Designated Expression	Column 2 Section	Column 3 Fine
#2061	Unlawful display of vehicle for sale	35	\$200.00
#2061	Interfere with traffic	37	\$500.00
	Participate in unlawful procession or demonstration	38	\$100.00
	Obstructing a street	40 (1)	\$100.00
	Obstructing a street with goods	40 (2)	\$1000.00
	Removal of natural materials from street or public place	60	\$100.00
	Unlawful driveway	74	\$200.00
	Injure or remove vegetation from street or public place	82	\$200.00
	Allow loose material on street	83	\$100.00
	Deposit injurious material on street or public place	84	\$100.00
	Deposit waste on street or public place	85	\$100.00
	Failure to remove snow from sidewalk	86	\$100.00
	Plant tree or shrub less than 18 inches from property line	87	\$200.00
	Allow planting to encroach into sidewalk, street or public place	87.1 (a)	\$100.00
	Allow planting to impede public passage	87.1 (b)	\$100.00
	Allow planting to injure sidewalk or street	87.1 (c)	\$500.00
	Disfiguring street or sidewalk	89	\$500.00
	Failure to maintain private street	92	\$200.00

**Schedule B15
False Security Alarm Bylaw No. 2094, 2010**

Municipal Ticket Information System Implementation Bylaw No. 2039, 2007

Schedule B15 added by False Security Alarm Bylaw No. 2094

Column 1 Designated Expression	Column 2 Section	Column 3 Fine
Failure to ensure the prevention of false alarms	4.	\$150.00
Failure to inform the Police of Monitoring Service information or changes to same	5.	\$150.00
Failure to telephone the premises prior to reporting an alarm to the Police	6.	\$150.00
Obstructing a Peace Officer, Bylaw Enforcement/Compliance Officer or Building Inspector	13.	\$2,000.00