



CITY OF DUNCAN

Bench / Brick Request Application Form

DATE:

BILLING INFORMATION

| | | | |
|------------|------|------------------|--------------|
| FULL NAME: | | MAILING ADDRESS: | |
| PHONE: | FAX: | | |
| E-MAIL: | | CITY: | POSTAL CODE: |

LOCATION OF BENCH & WORDING ON PLAQUE / BRICK

PROPERTY ADDRESS OR DESCRIPTION OF DESIRED LOCATION FOR BENCH (plus second preference if possible) **Note: Bricks are placed in City Square only**

WORDING ON PLAQUE (Name plus 30 words maximum):
WORDING ON BRICK (10 words maximum or 70 characters):

PAYMENT INFORMATION

| | |
|------------------------------------------------------------------------------|--|
| DEPOSIT PAID (\$200 for Bench - \$100 for Brick): | |
| FULL AMOUNT PAID (\$2,500 for Bench - \$100 for Brick) less deposit if paid: | |

REQUIRED SIGNATURES

This form in no way constitutes an agreement or guarantee by the City of Duncan to perform the work specified. Circumstances may exist or arise that cause the City to not proceed. This form is simply for information and administrative purposes only. Should the work not proceed due to a decision by the City, the deposit amount will be refunded.

The amounts of \$2,500 for a bench and \$100 for a brick are flat rate fees and reflect a small contribution towards ongoing maintenance. There is no reimbursement if the actual costs of installation are less than the amounts paid.

The City will ensure that the Bench/Brick is maintained for a minimum of 20 years. After that, it may be moved, changed, abandoned, if circumstances require it.

| | | |
|-------------------------|------------|-------|
| Applicant Name (Print): | Signature: | Date: |
| Approved by:: | Signature: | Date: |